



# **Sri Vidya Mandir**

## **Arts & Science College, Katteri, Uthangarai**

Affiliated to Periyar University, Salem -11 ( Recognized 2F & 12 B under UGC ACT of 1956 ) Accredited by NAAC with 'A' Grade [3.27]



### **CENTRAL APPLICATION PROCESSING UNIT / ANNUAL QUALITY ASSURANCE REPORT [CAPU AQAR]**

**NAAC TRACK ID : TNCOGN 20022  
(YEAR : 2014 – 2015)**

**CENTRAL APPLICATION PROCESSING UNIT (CAPU)  
ANNUAL QUALITY ASSURANCE REPORT (AQAR)  
INTERNAL QUALITY ASSURANCE CELL (IQAC)**



Ph. 23236351, 23232701, 23237721  
23234116, 23235733, 23232317  
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)  
UGC Website: [www.ugc.ac.in](http://www.ugc.ac.in)  
F. No. 8-308/2012 (CPP-I/C)



विश्वविद्यालय अनुदान आयोग  
बाहुराजह जफर मार्ग  
नई दिल्ली-110 002  
UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

August, 2013

The Registrar,  
Periyar University  
Salem - 636 011  
Tamil Nadu

26 AUG 2013

**Sub:** Recognition of College under Section 2 (f) & 12 (B) of the UGC Act, 1956.

Sir,

I am directed to refer to the letter no. 250-6/UGC/2013 dated 31.05.2013 received from the Principal, Sri Vidya Mandir Arts & Science College, Vignesh Nagar, H. Eachampadi (Via), Katteri, Uthangaraj, Krishnagiri - 636 902, Tamil Nadu on the above subject and to say that it is noted that the following college is **un-aided/self financed** and **permanently affiliated to Periyar University, Salem**. I am further to say that the name of the following college has been included in the list of colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head '**Non-Government, self financed Colleges teaching upto Bachelor's Degree**':-

Name of the College	Year of Establishment	Remarks
Sri Vidya Mandir Arts & Science College, Vignesh Nagar, H. Eachampadi (Via), Katteri, Uthangaraj, Krishnagiri - 636 902, Tamil Nadu.	2000	The College is now declared fit to receive Central assistance in terms of Rules framed under Section 12 (B) of the UGC Act, 1956. However, the College, being a self financing & unaided, would be eligible to receive UGC's support only in respect of teachers & students related schemes as per the decision of the Commission dated 8 <sup>th</sup> July 2011.

The Indemnity Bond and the other supporting documents submitted in respect of the above College have been accepted by the University Grants Commission.

Yours faithfully,

(P.K. Sharma)  
Under Secretary

Copy to:-

1. The Principal, Sri Vidya Mandir Arts & Science College, Vignesh Nagar, H. Eachampadi (Via), Katteri, Uthangaraj, Krishnagiri - 636 902, Tamil Nadu.
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi - 110 001.
3. The Secretary, Higher Education Deptt. Government of Tamilnadu, Secretariat, Chennai - 600 009, (Tamil Nadu).
4. The Joint Secretary, UGC, South Eastern Regional Office (SERO), P.B. No. 152, A.P.S.F.C. Building, IV Floor, 5-9-194, Chirag Ali Lane, Hyderabad - 500 001, (Andhra Pradesh).
5. Publication Officer (UGC-Website), New Delhi.
6. Section Officer (FD-III Section), UGC, New Delhi.
7. Guard file.

(Sunita Gulati)  
Section Officer.



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
இதழ்வகையகம் அடிப்படையில் அங்கீகரிக்கப்பட்டது  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
*An Autonomous Institution of the University Grants Commission*

## *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Sri Vidya Mandir Arts & Science College  
Vigneshi Nagar, Krishnagiri, affiliated to Periyar University, Tamil Nadu as  
Accredited  
with CGPA of 3.27 on four point scale  
at A grade  
valid up to April 30, 2020*

*Date: May 01, 2013*



*Dr. P. S. S. S. S.*  
Director

MS/C/0/AAA/119

## TABLE OF CONTENTS

<b>S. No.</b>	<b>Contents</b>	<b>Page No.</b>
<b>PART – A</b>		
1	Details of Institution	6
2	IQAC Composition and Activities	9
<b>PART – B</b>		
1	Criterion – I Curricular Aspects	15
2	Criterion – II Teaching, Learning and Evaluation	16
3	Criterion – III Research, Consultancy and Extension	21
4	Criterion – IV Infrastructure and Learning Resources	26
5	Criterion – V Student Support and Progression	28
6	Criterion – VI Governance, Leadership and Management	32
7	Criterion – VII Innovations and Best Practices	40
<b>ANNEXURE – I</b>		
	Academic Calendar	45
<b>ANNEXURE – II</b>		
	Sample Feed Back Analysis Report on Teachers	57

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013).

## Part – A

AQAR for the year (for example 2013-14)

2014 – 15

### 1. Details of the Institution

1.1 Name of the Institution

SRI VIDYA MANDIR ARTS AND SCIENCE COLLEGE

1.2 Address Line 1

KATTERI (PO)

Address Line 2

UTHANGARAI (TK)

City/Town

KRISHNAGIRI (DT)

State

TAMILNADU

Pin Code

636902

Institution e-mail address

arulsvmc@gmail.com

Contact Nos.

04341 - 243362

Name of the Head of the Institution:

Dr. K. ARUL

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-coordinator:

Mobile:

**IQAC e-mail address:**

1.3 **NAAC Track ID** (For ex. *MHCOGN 18879*)

**OR**

1.4 **NAAC Executive Committee No. & Date:**   
(For Example *EC/32/A&A/143 dated 3-5-2004.*  
*This EC no. is available in the right corner- bottom*  
*of your institution's Accreditation Certificate*)

1.5 **Website address:**

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2014-13.doc>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	3.27	2015	5 YEARS
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

28/06/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR 2014-2015

ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)

iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)

iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)



1.11 Name of the Affiliating University (*for the Colleges*)

Periyar University, Salem, Tamilnadu

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG Programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

## 2. IQAC Composition and Activities

2.1 No. of Teachers

3

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2

2.4 No. of Management Representatives

1

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and  
community representatives

2

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 6

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No's.  International  National  State  Institution Level

(ii) Themes

S.NO	DEPARTMENT	SEMINAR	THEME	DATE
1	Computer Science & Applications	State Level Symposium FUSION 2K14	Program Contain Four Events as follows: Quiz, Debugging, Ad-Zap and Paper Presentations	13.09.2014
		National Conference	Recent Advancements in IT	20.01.2015
2	Commerce	National Conference	FDI	01 & 02.08.2014
		State Level Workshop	Emerging Trends	13.02.2015
3	Mathematics	State Level Workshop	Operations Research	22.07.2014
		State Level Seminar	Differential Equations	09.01.2015
4	Management Studies	State Level Workshop	Challenging in Marketing	06.02.2015
		National Level Seminar	Employment	15.03.2014

			Opportunities in Corporate Sector	
		National Level Workshop	Capacity Building of Rural Graduate Students	28.06.2014
5	Physics	National Conference	Advanced Materials	18 & 19.06.2014
		Science Academies Lecture Workshop	Recent Trends In Advanced Materials	02 & 03.01.2015
6	Chemistry	National Level	Advances on Synthetic Polymer Materials	09 & 10.07.2014
		State Level Workshop	Micro Scale Experiments	20.02.2015
7	Tamil	International Seminar	Tamil Ilakkiyangalil Panpattu Vizhumiyangal	17.09.2014 - 18.09.2014
		International Seminar	Tamil Ilakkiyangalil Panpattu Vizhumiyangal	23.01.2015 - 24.01.2015
8	English	A One day National Workshop	The Wasteland – A Titanic Work	28.06.2014
		A Two day National Workshop	Literary Criticism	05 & 06.02.2015
		One Day State Level FDP	Research Methodology for Social Sciences and Humanities	25.08.2014

S.No.	Department	Con./Sem./Workshop/Sym.		
		International	National	State
01.	PHYSICS	-	2	-
02.	CHEMISTRY	-	1	1
03.	MATHEMATICS	-	-	2
04.	COMPUTER SCI AND APPLICATIONS	-	1	1
05.	MANAGEMENT STUDIES	-	2	1
06.	COMMERCE	-	1	1
07.	ENGLISH	-	2	1
08.	TAMIL	2	-	-
<b>TOTAL</b>		<b>2</b>	<b>9</b>	<b>7</b>

#### 2.14 Significant Activities and contributions made by IQAC

- IQAC has been functioning in the college since 2012 with objective of academic excellence.
- To Provide quality education, faculty development to get the required knowledge and Technology in teaching and learning process.
- Getting feedback from student, parents and other stake holders on quality related process for institution.

- To provide various key parameter for higher education.
- Institutions and Industries Level MoU's
- Quality related circles.
- Documentation of various activities leading to quality improvement.
- Developing and maintenance of database through MIS for the purpose of enhancing the institutional quality.
- To provide quality culture in the institution.
- Preparation of Annual Quality Assurance Report (AQAR) as per the guidelines of NAAC.
- The quality policy has been formulated founded on vision and mission of the college and is guiding the departments to plan their academic developments.
- To provide innovative and best practice for the quality oriented education.
- Based on the suggestions from the IQAC meetings, further action is planned and distributed to departments, cells and centers.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year\*

<b>Plan of Action</b>	<b>Achievements</b>
1. Periodical meeting of IQAC.	Meetings were held periodically and assessed the quality over academic performances.
2. Monitoring of Admission process as per University norms.	Monitored the process.
3. Preparation of Tentative program schedule to complete the syllabus.	Monitored and revised the completion of syllabus status.
4. Preparation of Value added course program schedule.	Monitored and assessed the progress of the program.
5. Preparation of academic test programs and coaching schedules	Monitored and reviewed in the schedule in the IQAC meeting
6. It Is planned to educational tour and industrial visit for the respective department to get outer exposure and industrial experience.	Students got nice experience in educational tour and industrial experience.
7. Conducting various National & Internal seminar, workshop, Faculty development programs, Symposium in quality related manner.	Conducted various programs as per schedule and monitored its quality through various streamline process such as feedbacks, proceedings etc.
8. Planning of various social activities such as extension and consultancy services.	Executed various social related activities such as awareness programs and provided various consultancy services.
9. Monitoring Library activities and its performance.	Libraries were automated as per plan it was executed.
10. Purchasing of research oriented books and laboratories.	Purchased various books and accumulated into Library.
11. Monitoring the sports activities.	Students were participated in various level sports activities such as inter/intra level.
12. Providing well equipped ICT infrastructure to the students.	Purchased latest computers, projectors and students were well equipped with ICT infrastructure.
13. College News letter	Early Birds News letter released every 6 months once.

*\* Attach the Academic Calendar of the year as Annexure.*

**2.15 Whether the AQAR was placed in statutory body**Yes  No Management  Syndicate  Any other bodyIQAC meeting held in July &  
December 2014

Provide the details of the action taken

S.No.	Minutes	Discussion
1.	UG Fresher's (2014–2015) Bridge course	Checked the Bridge course syllabi and materials, feed backs.
2.	July 2015 Monthly exam	Discussion was made about the progress of July monthly examination
3.	Value added courses	Programs of value added courses
4.	AQAR 2014- 15	Discussions were made about submitting AQAR 2014 -15
5	Collaborations	All the departments collaborate with various institution and industries
6	Board of Studies (BOS)	Each and every department our faculty members jointed various college BOS
7	Village Adaptation	All the departments adapted one village for the purpose of research and extension activities

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career oriented programmes
PhD	1		1	
PG	7		7	
UG	11	1 (additional sec.)	11	18
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				12
Others - M.Phil.	5	1	6	
<b>Total</b>	<b>24</b>	<b>2</b>	<b>25</b>	<b>30</b>
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS (✓) /Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11 (UG) and 7 (PG)
Trimester	--
Annual	6 (M.Phil.) and 1 (Ph.D.)

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	<b>Total</b>	<b>Asst. Professors</b>	<b>Associate Professors</b>	<b>Professors</b>	<b>Others</b>
	139	111	16	7	02

2.2 No. of permanent faculty with Ph.D.

35

#### PERMANENT FACULTY WITH PH.D.

Sl. No.	Department	Faculty Name	Year of Ph.D. Completion	Experience	Area of Specialization
1.	Management Studies	Dr. K. Arul	2015	20 years	HR and Marketing
2.	Management Studies	Dr. D. Loganathan	2012	15 years	HR and Marketing
3.	Management Studies	Dr. M. Murugesan	2015	10 years	HR and Marketing
4.	Tamil	Dr. R. Daivam	2010	12 years	Bhakkthi Elakkiyam
5.	Tamil	Dr. D. Raja	2013	10 years	Ellakkanam
6.	Tamil	Dr. V. Chellaperumal	2012	10 years	Kappiyangal
7.	Tamil	Dr. P. Suresh	2011	10 years	Ekkala Elakkiyam
8.	Tamil	Dr. M. Ramachenthiran	2011	11 years	Bhakkthi Elakkiyam
9.	Tamil	Dr. T. Dhanaraj	2006	9 years	Bhakkthi Elakkiyam
10.	Tamil	Dr. G. Agalya	2014	7 years	Ellakkanam
11.	English	Dr. S. Govindarajan	2003	28 years	Educational Psychology
12.	English	Dr. C. Govindaraj	2014	11 years	American Literature



13.	English	Dr. C. Deepa	2015	3 years	Indian Literature
14.	English	Dr. K. Mangarkarasi	2010	11 years	Indian Literature
15.	Physics	Dr. M. Selvapandiyan	2015	13 years	Crystal Growth
16.	Physics	Dr. C. Meganathanm	2008	7 years	Spectroscopy
17.	Physics	Dr. A. Raja	2014	1 year	Spectroscopy
18.	Physics	Dr. S. Cholan	2014	1 year	Nanoscience
19.	Physics	Dr. S. Mugundan	2014	8 months	Nanoscience
20.	Computer Science	Dr. T. Balasubramaniam	2015	15 years	Data Mining
21.	Computer Science	Dr. N. Nagadeepa	2013	15 years	Web Mining
22.	Computer Science	Dr. M. Geetha	2014	15 years	Network Security
23.	Computer Science	Dr. K. Prabha	2014	12 years	Data Mining
24.	Computer Science	Dr. M. Hema	2014	13 years	Data Mining
25.	Mathematics	Dr. Lt. R. Vikrama Prasad	2012	11 years	Graph Theory
26.	Mathematics	Dr. V. Sivakumar	2012	14 years	Fluid Dynamics, Heat and Mass Transfer
27.	Mathematics	Dr. U. Kumaran	2013	2 years	Dynamics
28.	Chemistry	Dr. C. Govindarajan	2014	6 years	Organic Synthesis
29.	Chemistry	Dr. S. Venkatesan	2015	10 years	Absorption Studies
30.	Chemistry	Dr. S. Nithya	2014	5 years	Nanoscience
31.	Chemistry	Dr. S. Maheswari	2014	3 years	Catalysis
32.	Commerce	Dr. D. Kumaresan	2009	18 years	Finance and Marketing
33.	Commerce	Dr. A. Kannan	2010	18 years	Finance and Marketing
34.	Commerce	Dr. V. Govindaraj	2012	10 years	Income Tax and Corporate Accounting
35.	Commerce	Dr. V. Vijayalakshmi	2012	12 years	Cost and Management Accounting

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
15	-	5	-	2	-	1	-	23	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

25	-	-
----	---	---

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Presented papers	47	84	50
Resource Persons	-	2	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Apart from the traditional methods, different innovative teaching methods are introduced for the benefit of students and ensure the learning outcomes are achieved. **Student Learning Techniques**

Group discussion, Power point presentation, OHP, Conducting seminar and enrichment programs, Quit test, Guest Lectures, Short writing exercises, Demonstrations, Management games, Assignment, Practical sessions, Problem solving methods, Real Time Application Software development, Debate, Basic communication skill, Analysis from newspaper cutting, Story Telling and Story Writing.

### ICT in Teaching

To facilitate computer aided teaching, all departments have been provided with Wi-Fi enabled computer with projector in class rooms, Computers in lab facilitated with internet. UPS and Generator are provided to prevent power interruption during classes.

2.7 Total No. of actual teaching days

236 days

(As per academic calendar)

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar coding, Student photo in answer script, Photocopying for revaluation, Supplementary exams (All by university reforms).

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

9	-	-
---	---	---

2.10 Average percentage of attendance of students

MAJOR	I YR	II YR	III YR
B.A. ENG	89	90	91
BBA	94	95	97
BBA CA	95	94	97
BCOM CA	97	98	98
BCOM	96	94	97
BCA	94	98	99
BSC (CS)	93	95	93
BSC (PHY)	97	96	97
BSC (CHE)	96	97	94
BSC (MAT)	98	98	97

MAJOR	I YR	II YR
M.A. ENG	93	95
M.A. TAM	94	92
MSC (CS)	92	93
MSC (PHY)	95	93
MSC (CHE)	92	96
MSC (MAT)	97	97
M.COM	93	92

2.11 Course/Programme wise distribution of pass percentage:

MAJOR	TOTAL NO. STU APPEAR	NO. OF STUD. GETTING DEGREE	% OF PASS	DISTICTION	IST CLASS	IIND CLASS	IIRD CLASS	RE APPEAR
B.A. ENG	110	101	91	-	99	2	-	9
BBA	46	46	100	25	21	-	-	-
BBA CA	50	50	100	20	30	-	-	-
B.COM. CA	86	84	97.67	12	72	-	-	2
B.COM.	45	45	100	6	35	4	-	-
BCA	90	89	99	34	54	-	-	1
B.SC. (CS)	97	97	100	30	65	2	-	-
B.SC. (PHY)	91	91	100	69	20	-	-	2
B.SC. (CHE)	88	78	88	46	32	-	-	10
B.SC. (MAT)	202	202	100	162	40	-	-	-

MAJOR	TOTAL NO. STU APPEAR	NO. OF STUD. GETTING DEGREE	% OF PASS	DISTICTION	IST CLAS	IIND CLASS	IIRD CLASS	RE APPEAR
M.A. ENG	46	27	58	-	27	-	-	19
M.A. TAM	10	8	80	3	5	-	-	2
M.SC. (CS)	40	40	100	22	18	-	-	-
M.SC. (PHY)	39	39	100	30	9	-	-	-
M.SC. (CHE)	29	22	76	22	-	-	-	7
M.SC. (MAT)	72	54	75	22	32	-	-	18
M.COM.	29	29	100	6	23	-	-	-

MAJOR	TOTAL NO. STU APPEAR	NO. OF STUD. GETTING DEGREE	% OF PASS	DISTICTION	IST CLAS	IIND CLASS	IIRD CLASS	RE APPEAR
M.PHIL. ENG	14	14	100	7	7	-	-	-
M.PHIL. TAM	15	15	100	15	-	-	-	-
M.PHIL. COM	-	-	-	-	-	-	-	-
M.PHIL. PHY	12	11	91.6	8	3	-	-	1
M.PHIL. MAT	15	2	13.3	1	1	-	-	13
M.PHIL. COMM	15	13	86	13	-	-	-	2

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC provide guidelines to all the activities about the curriculum to be given in quality and monitored through periodical review meetings and analyzed the feed backs get backs from various sources and follow up action is planned and intimated to all department heads for further improvements.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	2
Summer / Winter Schools, Workshops, etc.	2
Others	7

## 2.14 Details of Administrative and Technical staff

<b>Category</b>	<b>Number of Permanent Employees</b>	<b>Number of Vacant Positions</b>	<b>Number of permanent positions filled during the Year</b>	<b>Number of positions filled temporarily</b>
Administrative Staff	10	-	2	-
Technical Staff	10	-	2	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Teaching, Research and Development and extension are three major roles of higher education, the college promotes a research culture among faculty and students. Currently the departments of Tamil, English, Physics, Mathematics, Computer Science and Commerce are recognized as Research departments. From the departments the faculty members and students have published no. of research articles in reputed journals and national and international conferences. The number of publications in IJSTH (International Journal of Science, Technology and Humanities) the in house research journal of the college (ISSN: 2394 – 7209) which was started in the year 2014, has been increasing in subsequent issues. This peer reviewed journal having national and international reviewers and advisory board

The college research departments organized quality oriented International, National and State level seminars/conferences/workshops and invited experts for training staff in research fields. The college enabled with online e-journals Inlib and Delnet for focusing research in multidisciplinary.

Special consideration is given in the time table for the faculty members who are involved in part time research. Intensives are paid for publishing papers in reputed International and National Seminars and conferences, and journals. The faculty members in our college must focus multitask to be able to manage the different responsibilities simultaneously, hence programmes on time management is planned to enable many faculty members to balance teaching with research more efficiently.

#### 3.2 Details regarding major projects

	<b>Completed</b>	<b>Ongoing</b>	<b>Sanctioned</b>	<b>Submitted</b>
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	<b>Completed</b>	<b>Ongoing</b>	<b>Sanctioned</b>	<b>Submitted</b>
Number	01	01	-	-
Outlay in Rs. Lakhs	17	08	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	180		
Non-Peer Review Journals	-	-	-
e-Journals	-	60	-
Conference proceedings	-	8	-

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	2014-15	DST	R.20000	Rs.14,000
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	2014-15	IASc, Bangalore	Rs.1,31,000	Rs.1,31,000
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
<b>Total</b>				<b>Rs.1,45,000</b>

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

Rs.78,250

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	2	9	7	-	-
Sponsoring agencies	Sri Vidya Mandir Arts and Science College			-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

4

3.13 No. of collaborations

International

-

National

-

Any other

4

3.14 No. of linkages created during this year

-

3.15 Total budget for research for current year in lakhs :

From Funding agency

Rs. 1,45,000

From Management of University/College

Rs. 9,05,564

Total

Rs. 10,50,564

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
1	1	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

4

5

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events: (data from CG)

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other



### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

#### Activities of departments

#### Our College adopted Keelkuppam Govt. Higher Secondary School

Our college departments adopted nearby villages such as Katteri, Panamarathupatti, Keelkuppam, Bommpatti, Mampatti to perform social activities through their students. The performed activities were Environmental Awareness Program, Blood Donation Camp, Tree Plantation Program, Consumer Awareness, TB & Dengue awareness, Awareness program on women's health hygiene, Rally for Child Marriage awareness, Dengue Awareness Program, Helmet awareness Program, Aids Awareness Program as its social responsibility.

#### Activities of NSS, YRC and RRC

Our college NSS has performed the following social activities.

S. NO	PROGRAMME
1.	Blood Donation Camp on Account of Founder's birth day
2.	Eye Vision Screening Camp
3.	Counseling Programme for Girls Students
4.	RRC performed Rally on HIV AIDS Awareness Programme at Uthangarai
5.	Contribution of Sweets, dress and crackers to HIV/AIDS affected students by our college YRC.
6.	An Awareness Programme on National Voter's Day
7.	National Voter's day-Pledge
8.	Awareness camp on Dengu Fever prevention
9.	Tree Plantation
10.	Celebration of International Women's day
11.	Village Adaptation Programme
12.	NSS special camp was held at Kanjanur, Elakkampatti, during the month of November 2014, around 400 students were participated.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source Fund	Total
Total area	13.9	-	Management	13.98 acres
No. of Blocks	4	-		4
No. of Hostel	2 (45 rooms)	-		2
Total area built up	18500 Sq. m.	-		-
Total no. of rooms	135	-		135
No. of classrooms	77	-		77
Language Lab	1	-		1
Computer Lab	2	-		2
Physics Lab	2	-		2
Chemistry Lab	2	-		2
Library	1	-		1
Internet Lab	1	-		1
Digital Library	1	-		1
Play ground	2 acres	-		2 acres

#### 4.2 Computerization of administration and library

The library has been automated with library information system. To lend books to staff and students, bar-coding system is used for each access. Searching of book is also easy with this system.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14153	18,96,617	2113	3,99,359	16226	22,95,976
Reference Books	185	63,119	52	25,908	237	89,027
e-Books	-	-	-	-	-	-
Journals	33	1,52,700	18	49,849	51	2,02,549
e-Journals	1	10,000	1	15,000	2	25,000
Digital Database	-	-	-	-	-	-
CD & Video	97	-	32	-	129	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	<b>Total Computers</b>	<b>Computer Labs</b>	<b>Internet</b>	<b>Browsing Centres</b>	<b>Computer Centres</b>	<b>Office</b>	<b>Depart-ments</b>	<b>Others *</b>
Existing	180	2	10	-	-	10	15	25
Added	20	-	10	-	-	-	-	10
<b>Total</b>	<b>200</b>	<b>2</b>	<b>20</b>	<b>-</b>	<b>-</b>	<b>10</b>	<b>15</b>	<b>35</b>

\* Library, Digital Library, R&D, Class rooms, Cells and Centres.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

The following software packages were designed for dedicated applications.

Student Information System using Dotnet

Seminar E-registration using Dotnet

Transport management using Dotnet

SMS message sending system using Java programming

Hosting Web site using PHP

Attendance Module using Dotnet

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 49,400
ii) Campus Infrastructure and facilities	Rs. 4,46,580
iii) Equipments	Rs. 16,40,118
iv) Others (EB Charges, Security, Phone Stationary, P&T, Vehicle)	Rs. 96,29,443
<b>Total</b>	<b>Rs. 30,99,042</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC conducts periodical meets to inform the facilities available to enhance the potential of the students and the worth of implementing the suggestions and feedbacks from stakeholders

#### 5.2 Efforts made by the institution for tracking the progression

Principal and HOD meetings, Periodical review meetings based on the monthly and university exam results, Parent – Teacher Meeting, Remedial coaching for slow learners, feed backs received from students for academic performance. Coaching for students during exam days, Special coaching for academic excellent students.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2951	535	05	147

(b) No. of students outside the state

-
---

(c) No. of international students

-
---

Men	No	%	Women	No	%
	1606	44.15		2032	55.85

Last Year (2014-15)						This Year (2015 – 2016)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
21	489	34	3094	--	3638	19	512	66	3249	3	3847

Demand ratio 50%

Dropout 3%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A wide no. of intensive coaching are provided by the Institution. TNPSC classes are provided at regular intervals. A well qualified materials are provided by the institution at free of cost. Free TET/SET/NET coaching classes are provided during business hours (auditor report enclosed)

No. of students beneficiaries

6

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	2	GATE		CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	4

5.6 Details of student counseling and career guidance

Career guidance cell provide counseling guidance to students those who are approached the cell with various problems pertaining to academics and family disturbances. Students who were identified as having a need for medical intervention were referred for physicians. The cell also gave therapy to group of students includes stress management and memory enhancement training.

No. of students benefitted

60

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
14	1981	326	8



S.No	COMPANY	ON CAMPUS		OFF CAMPUS
		NO.OF STUDENTS	NO. OF STUDENTS PLACED	NO. OF STUDENTS PLACED
1	INFOYSYS (Bangalore)	-	-	4
2	MTS & IDEA (Chennai)	174	26	-
3	HGS (Bangalore)	110	18	
4	AIRTEL (Chennai)	174	41	
5	EASMA TEC (Karur)	400	98	
6	KVB (Chennai)	181	26	
7	MOTHER'S LAND PVT	147	13	
8	AMMAN CARS	24	24	
9	FIRST SOURCE (Chennai)	101	14	
10	TCSL	141	9	
11	ABC FRUITS (Bargur)	-	-	4
12	AIDEM VENTURES PVT	172	24	
13	BALAJI TRADERS	223	23	
14	BYPRO TECHNOLOGIES	134	10	8
<b>TOTAL</b>		<b>1981</b>	<b>326</b>	<b>8</b>

#### 5.8 Details of gender sensitization programmes

Centre for Women's Studies organized an awareness program regarding adolescent education on the women day with eminent personality and special invited talk were given to boys and girls at regular intervals.

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events (PET)

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	<b>Number of students</b>	<b>Amount</b>
Financial support from institution	200	16,60,396
Financial support from government	1367	22,79,396
Financial support from other sources	936	30,72,200
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:** To uplift the economically and educationally backward students developing total personality of the individual and instill high levels of discipline and strive to get global standards to contribute to the development of the society.

**Mission:** To achieve excellence in all the departs and to enhance the start- of- art equipment to provide our students a technologically upto date and intellectually inspiring environment of Learning, Research, Creativity, Innovation and Professional activities inculcate in them ethical & moral values.

#### 6.2 Does the Institution has a management Information System

Yes, students information system is available, the student profile, their university examination marks and attendance are automated with this system. Students absent status and other information automatically sent to parent by this system.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- Faculty exposure to new areas of higher education while attending seminars, conferences, workshops (inside and outside the college)
- FDP and orientation programs
- Feed backs from students and alumnae
  - Course wise feedback from the students at the end of each semester.
  - College level feedback is obtained at the end of the academic year.
  - Feedback from alumnae.
- Suggestion from the IQAC on the basis of analyzed feedback.
- Then and there suggestions to university board of studies to design new curriculum.
- This dynamic and multifaceted process helps the departments to develop meaningful curriculum which are relevant in the context of higher education and societal needs.



### 6.3.2 Teaching and Learning

- The entry of fresher into the college is made comfortable with adequate orientation. A special bridge course of the respective department is offered.
- Course on English for communication taught by faculty from English department is offered who struggle with proficiency in English.
- Peer teaching and peer learning activity help the academic excellence and slow learners to make credible academic progress.
- ICT facility is extensively used for teaching –learning and evaluation by using 23 ICT enabled class rooms. All department staff rooms have Wi-Fi facility
- The internet bandwidth which is enhanced to 10 mbps BSNL connectivity for the campus enabled the access of resources for the teaching learning process.
- The strong feedback mechanism for faculty involving 360 degree help faculty members to enhance their professional competency.
- The library, laboratory and computer lab which are well equipped for enhanced teaching and learning are major learning resources.
- Black board and chalk method, Group discussion, Video conferencing and invited talks are followed by the faculty and students have come out with flying colours.

### 6.3.3 Examination and Evaluation

- The college has followed the university norms for examination system. The overall evaluation pattern with a proportion of 75% of external and 25% for internal assessment for practical as well as theory examinations.
- The university introduced Bar-coding and student photo on the answer script for easy accessing evaluation of answer scripts.
- To avoid unnecessary complication on the answer script all the information regarding student information fully automated. This process eases the supervising of the examinations.
- The results are released through net and SMS directly to the students.
- The university follows the paperless environment regarding all examination formalities.

### 6.3.4 Research and Development

- Teaching, Research and Development and extension are three major roles of higher education, the college promotes a research culture among faculty and students. Currently the departments of Tamil, English, Physics, Mathematics, Computer Science and Commerce are recognized as Research departments. From the departments the faculty members and students have published no. of research articles in reputed journals and national and international conferences. The number of publications in IJSTH (International Journal of Science, Technology and Humanities) the in house research journal of the college (ISSN: 2394 – 7209) which was started in the year 2014, has been increasing in subsequent issues. This peer reviewed journal having national and international reviewers and advisory board.
- The college research departments organized quality oriented International, National and State level seminars/conferences/workshops and invited experts for training staff in research fields. The college enabled with online e-journals Inflib and Delnet for focusing research in multidisiplinary.
- Special consideration is given in the time table for the faculty members who are involved in part time research. Intensives are paid for publishing papers in reputed International and National Seminars and conferences and journals. The faculty members in our college must focus multitask to be able to manage the different responsibilities simultaneously, hence programmes on time management is planned to enable many faculty members to balance teaching with research more efficiently.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

#### **Library**

- The Library manages to cater to the needs of teachers and students with access to book and journals.
- The college has a General library, Department libraries and libraries at the different centers that cater to the needs of the teachers to take books for reference. Text books are kept in a separate cupboard in most departments for teachers' use. The books from the Department libraries and General libraries are issued to the students. Open access system is followed. The General library functions on all days except Sundays and Government holidays.
- The books in the general library are categorized as Reference/Reserve/Ordinary books.
- Books for competitive examinations are issued to the students under the special issue scheme.
- E-resources are hosted through LAN to different departments.
- The Librarian helps the departments to purchase the latest edition of the books as per the requirement of the teachers.

### **ICT infrastructure**

- The college equipped with 23 ICT class rooms to cater the needs of students. The Computer Lab infrastructure with Server, LAN, LCD projector and AC facilities. The campus Wi-Fi enabled so, the students can surf the net in entire campus for their e-resources.
- The college has open auditorium to facilitate the cultural programs and full furnished AC with ICT facilitated seminar hall to held meetings, conferences, seminar and workshops.
- The college has physics, Chemistry laboratories to cater the needs of the respective department students. Facilitated with sports ground to fulfil its needs in the sports area.
- CCTV cameras are fixed at entrances, veranda of the college.

### **Physical infrastructure**

- Provision of RO water plant.
- Ample Transport facility.
- Computerized library.
- Wi.fi campus.
- Fire Extinguisher.
- Generator facility.
- Health care.
- Yoga Centre.
- Fitness centre.
- Canteen.
- Wide playground.
- Seminar Hall.
- Language Lab.
- Toilets (Boys/Girls)
- Herbal Garden.
- Transport facilities

### 6.3.6 Human Resource Management

The college has organized the following workshops and seminars during 2014 -15 to keep the faculty abreast with current trends in teaching, learning and evaluation and to enhance professional competency.

S.NO	DEPARTMENT	SEMINAR	THEME	DATE
1	Computer Science & Applications	State Level Symposium FUSION 2K14	Program Contain Four Events as follows: Quiz, Debugging, Ad-Zap and Paper Presentations	13.09.2014
		National Conference	Recent Advancements in IT	20.01.2015
2	Commerce	National Conference	FDI	01 & 02.08.2014
		State Level Workshop	Emerging Trends	13.02.2015
3	Mathematics	State Level Workshop	Operations Research	22.07.2014
		State Level Seminar	Differential Equations	09.01.2015
4	BBA	State Level Workshop	Challenging in Marketing	06.02.2015
		National Level Seminar	Employment Opportunities in Corporate Sector	15.03.2014
		National Level Workshop	Capacity Building of Rural Graduate Students	28.06.2014
5	Physics	National Conference	Advanced Materials	18 & 19.06.2014
		Science Academies Lecture Workshop	Recent Trends In Advanced Materials	02 & 03.01.2015
6	Chemistry	National Level	Advances on Synthetic Polymer Materials	09 & 10.07.2014
		State Level Workshop	Micro Scale Experiments	20.02.2015
7	Tamil	International Seminar	Tamil Ilakkiyangalil Panpattu Vizhumiyangal	17.09.2014 - 18.09.2014
		International Seminar	Tamil Ilakkiyangalil Panpattu Vizhumiyangal	23.01.2015 - 24.01.2015
8	English	A One day National Workshop	The Wasteland – A Titanic Work	28.06.2014
		A Two day National Workshop	Literary Criticism	05 & 06.02.2015
		One Day State Level FDP	Research Methodology for Social Sciences and Humanities	25.08.2014

### 6.3.7 Faculty and Staff recruitment

Panel is fixed by the Head of the institution to recruit faculty. Screening is made by the Experts and Head's of the Departments.

### 6.3.8 Industry Interaction / Collaboration

#### Collaboration

Institutional Level	Industry Level
05	04

S.No.	MOU
1.	UTL Technologies, Bangalore
2.	Madurai Kamarajar University, Madurai
3.	CCI Computer Education, Dharmapuri
4.	WCWS-Acdamy, Tirupattur.

### 6.3.9 Admission of Students

#### **UG/PG**

- A committee nominated by the principal prepares the prospectus and the application forms. The prospectus includes the curricular highlights, employment opportunities, student support services and departmental updates.
- Courses offered in the college are popularized through media advertisements, stalls in educational fairs and distribution of pamphlets in schools. The prospectus and application form are uploaded in the college website. Application forms can be downloaded or bought at the college.
- Adequate publicity for the admission process is made through regional and national newspapers and through the internet on the college website. Notice boards and charts are kept near the college entrance, displaying the admission process.
- Transparency in the admission process is ensured by computerizing all the data in the application forms. The list of provisionally selected students is automatically generated, based on merit and as per the criteria given by the Government. Enquiries regarding the selection process are addressed promptly at the departmental levels. The principal meets the public on stipulated dates to

address the queries and suggest alternate study options available at the college in case the applicants do not qualify for their first choice of major.

**M.Phil. programme**

- Candidates are selected on the basis of marks scored in their Master’s degree programme as well as their performance in an entrance test.

**Ph.D**

- Selection of research candidates are on the basis of merit. The department conduct entrance test which is followed by an interview. The interview board comprises of an external expert, the Head of the Department and the research guide.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> <li>➤ Welfare fund scheme available</li> <li>➤ Savings scheme available</li> <li>➤ Self-help group facilities</li> <li>➤ Loan and advance facility available</li> <li>➤ Various financial support provided by Management</li> <li>➤ Insurance scheme (Medical and Life)</li> </ul>
Non teaching	<ul style="list-style-type: none"> <li>➤ Welfare fund scheme available</li> <li>➤ Savings scheme available</li> <li>➤ Self-help group facilities</li> <li>➤ Loan and advance facility available</li> <li>➤ Various financial support provided by Management</li> <li>➤ Insurance scheme (Medical and Life)</li> </ul>
Students	<ul style="list-style-type: none"> <li>➤ Various scholarship schemes available</li> <li>➤ Insurance</li> <li>➤ Bank loan facilities</li> </ul>

6.5 Total corpus fund generated

Rs. 7,64,369
--------------

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes – Yearly Once	ISO	Yes – Yearly Twice	IQAC
Administrative	Yes – Yearly Once	ISO	Yes – Yearly Twice	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
For PG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The college has followed the university norms for examination system. The overall evaluation pattern with a proportion of 75% of external and 25% for internal assessment for practical as well as theory examinations.
- The university introduced Bar coding and student photo on the answer script for easy accessing evaluation of answer scripts.
- To avoid unnecessary complication on the answer script all the information regarding student information fully automated. This process eases the supervising of the examinations.
- The results are released through net and SMS directly to the students.
- The university follows the paperless environment regarding all examination formalities.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Monitoring result performance, infrastructure and quality improvement with various streamline procedures.

6.11 Activities and support from the Alumni Association

Alumni meets are conducted, educate fellow junior and providing benefit for financially deprived.

6.12 Activities and support from the Parent – Teacher Association

A parent – Teachers meeting was arranged. The programme started with a common meeting at the seminar hall. After the principal sharing in the meeting, there was a tremendous response from the parents. They appreciated the college for the great exposure given to the students, for ensuring the safety of the students, for making excellent arrangements for Tours and for the vital role of college in students lives as they spend more time on campus. Parents also assured their co-operation with the institution.

The following lists some of the action taken by the college after considering the suggestions given by the parent:

- Facility to send group SMS to students from the college in order to notify the parents about special programmes at the college any unexpected change in the schedule.
- All important information are uploaded in the college website too.

Apart from the annual Parent – Teachers meet, the parents also contribute in terms of participating in some of the important decision making committees.

#### 6.13 Development programmes for support staff

Tally software training, training for handling MIS.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plastic free campus
- Cleanliness of the campus with help of NSS volunteers
- Green Mission team – faculty from each department as member
- Construction of parking lots and regularized the parking of motorized two wheelers and bicycles.
- planting of trees with NCC volunteers

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

#### Foundation courses

- To prepare learners to meet progressively difficult challenges through the whole programme.
- To acquire competency in verbal and interpersonal communications, soft skill management for smart usage of IT skills.
- To accelerate learning pace for slow learners.

#### Support courses

- Suitable allied courses to support the major.

#### Non-major Elective

- A broad based interdisciplinary elective course offered by university.



### **Skill Based Elective Courses**

- Skill based elective course is offered with the focus on academic skill.

### **Core specialisation (Major)**

- To match departmental mission.
- To match in depth knowledge in the chosen discipline.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Reviewed the tentative plan & faculty are appreciated for the completion of syllabus as per tentative plan.
- Monitored added courses & faculty are appreciated by the Management & Principal.
- Monitored all the National / International conference held at the respective depts. Review is made at the quality of seminars. Feedbacks & suggestions are received from the stakeholders and.
- Bills & Stocks are verified at the purchase of goods.
- All the feedbacks are analyzed & implemented for the benefit of the future.
- Reviewed & monitored the Status of educational tours & Industrial visit's. More number of new suggestions are planned to be implemented in the forth coming academic year in educational tour as well as in industrial visit's.
- Reviewed & monitored monthly & revision exams results.
- The worth of TMW & Remedial teaching is monitored.
- Monitored & reviewed the status of Pongal, Women's day & Sports Day Celebrations. Special appreciation is made at faculty for the smooth run of all celebration with disciplined manner.
- Monitored & reviewed Library Stock & Plans are made to stock the library with more number of books.
- Reviewed & monitored internet usage. Students are fully satisfied with the facility. It is planned to promote more number of valuable facilities.
- Reviewed student's usage of video conferencing (Students of our college participated seminar held at Periyar University through video conferencing)
- Monitored & reviewed all the research activities in the respective research departments.
- Reviewed and monitored the status of coaching plan for facing competitive exams.
- Monitored the best practices of the college and planned to implement more number of best practices in the forth coming academic years.
- Monitored and reviewed the Teaching Learning Process.
- Monitored and reviewed all the awareness programs and planned for more number of Programs in near future.
- Environmental audit was performed by the college.

- Reviewed & monitored MOU'S status.
- Reviewed & monitored consultancy & extension services.
- Reviewed and monitored Research & Development cell, promotions steps are taken to strengthen it.
- It is planned deed to prepare Annual Report of the academic year (AQAR) of the year 2014-2015 and submit to NAAC after getting approval of the governing body of this Institution.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

## **Best practice I**

### **1. Title of the practice**

#### **Distribution of Merit Prizes to Students**

##### **Goal:**

The students today need something more than their academic records to meet the Challenges of the modern world. The students have to develop various other skills and qualities to be successful in their lives. The College unfolds many opportunities to the student community to develop their qualities of leadership, teamwork, etc., and their sense of cleanliness, health and hygiene, environment etc. Through Part V activities and Certificate and Diploma courses, the College makes specific attempts to improve the employment opportunities of the students to inspire a competitive mentality and to motivate the students to secure more marks than his/her peers in the vicinity in the University Examinations. This will indirectly motivate the students to get University Ranks in the Examinations.

##### **Operation:**

Immediately after the publication of the University Examination results, a list of students who have secured 75% and more marks is drawn as eligible candidates for this scheme. Cash prizes are distributed to them in a grand ceremony. UG students are given Rs.750 each and PG students are given Rs. 1000 each as cash prize. The merit prize is instituted and sponsored by the management. College organizes separate functions every semester with eminent academicians such as vice- chancellors for the Merit Prize distribution with the presence of parents. In that function, University Rank holders are also felicitated and Certificate of Merit are also issued to the students.

##### **The Context:**

As most of the students are from rural and backward areas, it continues to be a challenge to involve them in various extension activities in addition to their regular academic curriculum. They are found to be lacking interest to involve themselves in such co-curricular activities. Through fulfilling and constant encouragement, such students are brought to the main stream along with the other students. All the students of the College have enrolled themselves in one or more activities.

**Evidence of Success:**

Many of the students of the college are well placed in life and it can be witnessed in the Alumni meetings. The students trained and educated in the College certainly become respectable citizen of their respective places of living. The various programme has contributed something substantial to the people of the adopted village. A group of people from this village are also employed by the College.

**Problems Encountered and Resources Required:**

The College is ambitious to carry out as many programmes as possible to provide opportunities towards the holistic development of the students. Accommodating all these activities within the working hours of the College is a major problem encountered. Time constraint is a factor that poses a great challenge both for the members of the staff and the students to accomplish all the activities within the stipulated time to ensure the holistic development of the students. The regular academic curriculum itself consumes all the working days in a semester. Therefore assigning time for co-curricular activities is an issue that needs lot of planning.

**Best practice II****2. Title of the practice****Preparation of General Knowledge Questions and providing to all students****Goal:**

Today the students need and makes them succeed in their first attempt itself General Knowledge to meet out their career in future It is mandatory to learn the other skills apart from curriculum. It also helps the students to write competitive exams well.

**Operation:**

Bearing the current competitive situation in mind, our Principal constitutes a team of faculty from various disciplines to frame the competitive examination and general knowledge questions using the state of art technology. Every four days once a set of 50 questions is prepared based on the latest competitive exam syllabus and pattern. It is prepared and taken copies to display in the notice board available in the class room and also monitored through the concerned Class In charge's of the respective class. The test has been conducted through the career development cell and the successors are appreciated and encouraged to move more forward in their life.

**The Context**

Since the college has had the policy to place 20% to 25% of students to accommodate in higher position of Government sector and they need a cognitive skills. Every year the college takes consistent and reliable steps to provide such method. Further the competitive examinations at the State/National levels are very tough. So it is mandatory to increase such skills among

students to meet out these exams. In this context, this method has been practicing for the past five years.

### **Evident of Success**

Since the students have been practicing this method consecutively five years, in UG and two years in PG programmes, it is evident that naturally their ability of answering the question in exams very easy. The students are also getting success to attend entrance exams in various universities for their higher studies. It has been noticed from the feedbacks of students.

### **Problems Encountered and Resources Required:**

Difficulty in time management for students and faculty members.

#### 7.4 Contribution to environmental awareness / protection

Regular awareness programme on avoidance of plastics, importance of planting trees, Consequences of drinking liquor.

7.5 Whether environmental audit was conducted?      Yes       No

#### 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Since the college hails from dark village background, our students go with flying colours in their university examinations. Ample job opportunities are provided.

### 8. Plans of institution for next year

To make more teaching faculty to register Ph.D in well reputed Universities.  
To provide more no. of job opportunities in leading MNC's.  
To make our student to win in various level of championship in Sports field.  
To incept Solar Energy plant.  
To increase the efficiency in teaching and learning to students.  
To make our faculty to involve in research activities.

Name :      *Dr. T. Balasubramanian*

Name :      *Dr. K. Arul, Principal*

\_\_\_\_\_  
*Signature of the Co-ordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\*\*\*

**ANNEXURE I  
ACADEMIC CALANDER (PART A 2.15)**

**SRI VIDYA MANDIR ARTS AND SCIENCE COLLEGE  
KATTERI - UTHANGARAI  
(TENTATIVE - ODD SEMESTER CALENDER)  
2014-2015**

**Jun-14**

<b>Date</b>	<b>Day</b>	<b>Events</b>	<b>Working Days</b>
1	Sun	HOLIDAY	-
2	Mon		-
3	Tue		-
4	Wed		-
5	Thu		-
6	Fri		-
7	Sat		-
8	Sun	HOLIDAY	-
9	Mon		-
10	Tue		-
11	Wed		-
12	Thu	REOPENING THE DEPT. (START ON Unit I)	1
13	Fri	Bridge course started	2
14	Sat	SECOND SATURDAY - HOLIDAY	-
15	Sun	HOLIDAY	-
16	Mon		3
17	Tue		4
18	Wed		5
19	Thu		6
20	Fri		7
21	Sat		8
22	Sun	HOLIDAY	-
23	Mon		9
24	Tue		10
25	Wed		11
26	Thu	END OF THE UNIT I	12
27	Fri	START UNIT II	13
28	Sat	Dept. of management planned to conduct workshop	14
29	Sun	HOLIDAY	-
30	Mon	Bridge course end	15

<b>Jul-14</b>			
<b>Date</b>	<b>Day</b>	<b>Events</b>	<b>Working Days</b>
1	Tue	Value added course started tentatively	16
2	Wed		17
3	Thu		18
4	Fri		19
5	Sat		20
6	Sun	HOLIDAY	-
7	Mon	Dept. of Chemistry planned to conduct State Level Seminar	21
8	Tue		22
9	Wed		23
10	Thu		24
11	Fri		25
12	Sat	END OF THE UNIT II	26
13	Sun	HOLIDAY	-
14	Mon	Monthly exam started tentatively	27
15	Tue		28
16	Wed		29
17	Thu	Physics Dept. planned to conduct National Conference	30
18	Fri		31
19	Sat	Dept. of Mathematics planned to conduct Workshop	32
20	Sun	HOLIDAY	-
21	Mon		33
22	Tue	END OF THE MONTHLY EXAM	34
23	Wed	START UNIT III	35
24	Thu		36
25	Fri		37
26	Sat		38
27	Sun	HOLIDAY	-
28	Mon	HOLIDAY	-
29	Tue	RAMZAN - HOLIDAY	-
30	Wed		39
31	Thu		40

**Aug-14**

<b>Date</b>	<b>Day</b>	<b>Events</b>	<b>Working Days</b>
1	Fri	Dept.of Commerce planned to conduct National Conference	41
2	Sat		42
3	Sun	HOLIDAY	-
4	Mon		43
5	Tue		44
6	Wed		45
7	Thu	END OF THE UNIT III	46
8	Fri	START UNIT IV	47
9	Sat		48
10	Sun	HOLIDAY	-
11	Mon		49
12	Tue		50
13	Wed	PLANNING FOR EDUCATIONAL TOUR	51
14	Thu		52
15	Fri	INDEPENDENCE DAY HOLIDAY	-
16	Sat	HOLIDAY	-
17	Sun	HOLIDAY	-
18	Mon	Monthly exam started tentatively	53
19	Tue		54
20	Wed		55
21	Thu		56
22	Fri		57
23	Sat		58
24	Sun	HOLIDAY	-
25	Mon		59
26	Tue		60
27	Wed		61
28	Thu	END OF THE UNIT IV	62
29	Fri	VINAYAKAR SATHURTHI - HOLIDAY	-
30	Sat	HOLIDAY	-
31	Sun	HOLIDAY	-

**Sep-14**

<b>Date</b>	<b>Day</b>	<b>Events</b>	<b>Working Days</b>
1	Mon		63
2	Tue		64
3	Wed		65
4	Thu		66
5	Fri	Teacher's day celebration	67
6	Sat		68
7	Sun	HOLIDAY	-
8	Mon	Monthly exam started tetatively	69
9	Tue		70
10	Wed	START UNIT V	71
11	Thu		72
12	Fri	Dept. of Computer Science planned to conduct state level symposium	73
13	Sat	SECOND SATURDAY - HOLIDAY	-
14	Sun	HOLIDAY	-
15	Mon	Dept.of Tamil planned to conduct International Seminar	74
16	Tue		75
17	Wed	END OF THE UNIT V	76
18	Thu		77
19	Fri		78
20	Sat		79
21	Sun	HOLIDAY	-
22	Mon		80
23	Tue		81
24	Wed		82
25	Thu		83
26	Fri		84
27	Sat		85
28	Sun	HOLIDAY	-
29	Mon	Value added course end	86
30	Tue	END OF UNIT V	87



**Oct-14**

<b>Date</b>	<b>Day</b>	<b>Events</b>	<b>Working Days</b>
1	Wed		88
2	Thu	GANDHI JAYANTHI - HOLIDAY	-
3	Fri	AAYUTHA POOJA & VIJAYA DASAMI HOLIDAY	-
4	Sat		-
5	Sun	HOLIDAY	-
6	Mon		89
7	Tue		90
8	Wed		91
9	Thu		92
10	Fri		93
11	Sat		94
12	Sun	HOLIDAY	-
13	Mon	Revision exam started tentatively	95
14	Tue		96
15	Wed		97
16	Thu		98
17	Fri		99
18	Sat		100
19	Sun	HOLIDAY	-
20	Mon		101
21	Tue		102
22	Wed	DEEPAVALI - HOLIDAY	-
23	Thu		-
24	Fri		103
25	Sat		104
26	Sun	HOLIDAY	-
27	Mon		105
28	Tue		106
29	Wed		107
30	Thu		108
31	Fri		109

**Nov-14**

<b>Date</b>	<b>Day</b>	<b>Events</b>	<b>Working Days</b>
1	Sat		110
2	Sun	HOLIDAY	-
3	Mon	UNIVERSITY EXAM START	111
4	Tue		112
5	Wed		113
6	Thu		114
7	Fri		115
8	Sat		116
9	Sun	HOLIDAY	-
10	Mon		-
11	Tue		-
12	Wed		-
13	Thu		-
14	Fri		-
15	Sat		-
16	Sun	HOLIDAY	-
17	Mon		-
18	Tue		-
19	Wed		-
20	Thu		-
21	Fri		-
22	Sat		-
23	Sun	HOLIDAY	-
24	Mon		-
25	Tue		-
26	Wed		-
27	Thu		-
28	Fri		-
29	Sat		-
30	Sun	HOLIDAY	-

**Dec-14**

<b>Date</b>	<b>Day</b>	<b>Events</b>	<b>Working Days</b>
1	Mon		-
2	Tue		-
3	Wed		-
4	Thu		-
5	Fri		-
6	Sat		-
7	Sun		-
8	Mon	Reopen Dept. Start With Unit I	1
9	Tue		2
10	Wed		3
11	Thu		4
12	Fri		5
13	Sat	Second Saturday - Holiday	-
14	Sun	Holiday	-
15	Mon		6
16	Tue		7
17	Wed		8
18	Thu		9
19	Fri		10
20	Sat		11
21	Sun	Holiday	-
22	Mon	End of the Unit I	12
23	Tue	Start Unit II	13
24	Wed		14
25	Thu	Christmas - Holiday	-
26	Fri		15
27	Sat		16
28	Sun	Holiday	-
29	Mon		17
30	Tue		18
31	Wed		19

**Jan-15**

<b>Date</b>	<b>Day</b>	<b>Events</b>	<b>Working Days</b>
1	Thur	NEW YEAR - HOLIDAY	-
2	Fri	Value added course started tentatively	20
3	Sat	Dept. of Physics planned to conduct Workshop	21
4	Sun	Holiday	-
5	Mon	Start January Monthly Exam	22
6	Tue	Dept. of Mathematics planned to conduct Seminar	23
7	Wed		24
8	Thu		25
9	Fri		26
10	Sat	Dept. of Computer Science planned to conduct National Conference	27
11	Sun	Holiday	-
12	Mon	End of the Monthly Exam	28
13	Tue	PONGAL - Functions	29
14	Wed	PONGAL - HOLIDAY	-
15	Thu	PONGAL - HOLIDAY	-
16	Fri	PONGAL - HOLIDAY	-
17	Sat	PONGAL - HOLIDAY	-
18	Sun	PONGAL - HOLIDAY	-
19	Mon	Dept. of Tamil planned to conduct International Seminar	30
20	Tue		31
21	Wed		32
22	Thu		33
23	Fri		34
24	Sat	End of the Unit II	35
25	Sun	Holiday	-
26	Mon	REPUBLIC DAY - HOLIDAY	-
27	Tue	II PG Monthly Exam Start	36
28	Wed		37
29	Thu	Project Review	38
30	Fri	Industrial Visit(PG Students)	39
31	Sat	Start Unit III	40

**Feb-15**

<b>Date</b>	<b>Day</b>	<b>Events</b>	<b>Working Days</b>
1	Sun	Holiday	-
2	Mon	Dept.of Management studies planned to conduct Workshop	41
3	Tue		42
4	Wed		43
5	Thu		44
6	Fri		45
7	Sat		46
8	Sun	Holiday	-
9	Mon	Dept. of Commerce planned to conduct Workshop	47
10	Tue		48
11	Wed	End of the Unit III	49
12	Thu	Start Unit IV	50
13	Fri		51
14	Sat	Second Saturday	-
15	Sun	Holiday	-
16	Mon	Dept. of Chemistry planned to conduct Workshop	52
17	Tue		53
18	Wed		54
19	Thu		55
20	Fri		56
21	Sat		57
22	Sun	Holiday	-
23	Mon	End of the Unit IV	58
24	Tue	Start Unit V	59
25	Wed		60
26	Thu		61
27	Fri		62
28	Sat		63

**Mar-15**

<b>Date</b>	<b>Day</b>	<b>Events</b>	<b>Working Days</b>
1	Sun	Holiday	-
2	Mon	Model Practical	64
3	Tue		65
4	Wed		66
5	Thu		67
6	Fri		68
7	Sat	End of the Unit V	69
8	Sun	Holiday	-
9	Mon	Start Revision I Exam	70
10	Tue		71
11	Wed		72
12	Thu		73
13	Fri		74
14	Sat	Second Saturday - Holiday	-
15	Sun	Holiday	-
16	Mon		75
17	Tue		76
18	Wed		77
19	Thu		78
20	Fri	Start On Unversity Practical	79
21	Sat		80
22	Sun	Holiday	-
23	Mon		81
24	Tue		82
25	Wed	Start Revision II Exam	83
26	Thu		84
27	Fri		85
28	Sat		86
29	Sun	Holiday	-
30	Mon		87
31	Tue		88

**Apr-15**

<b>Date</b>	<b>Day</b>	<b>Events</b>	<b>Working Days</b>
1	Wed		89
2	Thu		90
3	Fri		91
4	Sat		92
5	Sun	Holiday	-
6	Mon		93
7	Tue		94
8	Wed		95
9	Thu		96
10	Fri		97
11	Sat		98
12	Sun	Holiday	-
13	Mon		99
14	Tue	Dr. Ambedkar Birthday - Holiday	-
15	Wed	Start University Exam	100
16	Thu		101
17	Fri		102
18	Sat		103
19	Sun	Holiday	-
20	Mon		104
21	Tue		105
22	Wed		106
23	Thu		107
24	Fri		108
25	Sat		109
26	Sun	Holiday	-
27	Mon		110
28	Tue		111
29	Wed		112
30	Thu		113

**May-15**

<b>Date</b>	<b>Day</b>	<b>Events</b>	<b>Working Days</b>
1	Fri	Labour's Day - Holiday	-
2	Sat		114
3	Sun	Holiday	-
4	Mon		115
5	Tue		116
6	Wed		117
7	Thu		118
8	Fri		119
9	Sat		120
10	Sun	Holiday	-
11	Mon		-
12	Tue		-
13	Wed		-
14	Thu		-
15	Fri		-
16	Sat		-
17	Sun	Holiday	-
18	Mon		-
19	Tue		-
20	Wed		-
21	Thu		-
22	Fri		-
23	Sat		-
24	Sun	Holiday	-
25	Mon		-
26	Tue		-
27	Wed		-
28	Thu		-
29	Fri		-
30	Sat		-
31	Sun	Holiday	-



## ANNEXURE II

### SAMPLE FEED BACK ANALYSIS REPORT ON TEACHERS

#### (PART B CRETIRIAN I 1.13)



**SRI VIDYA MANDIR ARTS AND SCIENCE COLLEGE  
KATTERI, UTHANGARI  
PG & RESEARCH DEPARTMENT OF PHYSICS  
FEEDBACK ON TEACHERS**

