Sri Vidya Mandir
Arts & Science College, Katteri, Uthangarai

Affiliated to **Periyar University**, Salem -11 (Recognized 2F & 12 B under UGC ACT of 1956) Accredited by **NAAC with 'A' Grade [3.27]**

CENTRAL APPLICATION PROCESSING UNIT / ANNUAL QUALITY ASSURANCE REPORT [CAPU AQAR] NAAC TRACK ID : TNCOGN 20022 (YEAR : 2015 – 2016)

CENTRAL APPLICATION PROCESSING UNIT (CAPU) ANNUAL QUALITY ASSURANCE REPORT (AQAR) INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dt. 14.10.2018

To

    The Director
    National Assessment and Accreditation Council (NAAC)
    P.O. Box No. 1075
    Nagarbhavi
    Bangalore – 560 072.

Respected Sir,

    Sub: Submission of AQAR of IQAC – Reg.\

    We are kind to inform you that, we submit our College Annual Quality Assurance Report (AQAR) for the academic year 2015-2016 by Internal Quality Assurance Report (IQAR). Please accept this report and for kind perusal.

    Thanking you

                           PRINCIPAL

Copy to:

    The Joint Secretary
    Southern Eastern Regional Office (SERO)
    University Grants Commission
    A.P.S.F.C. Building (4th Floor)
    P.B. No. 152
    Chirag-Ali-Lane
    Hyderabad – 500 001.

ज्ञान-विज्ञान विमुक्तये
SPEED POST

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

August, 2013

2 6 AUG 2013

The Registrar,
Periyar University
Salem – 636 011
Tamil Nadu

Sub: Recognition of College under Section 2 (f) & 12 (B) of the UGC Act, 1956.

Sir,

I am directed to refer to the letter no. 250-6/UGC/2013 dated 31.05.2013 received from the Principal, Sri Vidya Mandir Arts & Science College, Vignesh Nagar, H. Eachampadi (Via), Katteri, Uthangaraj, Krishnagri – 636 902, Tamil Nadu on the above subject and to say that it is noted that the following college is **un-aided/self financed** and **permanently** affiliated to **Periyar University, Salem**. I am further to say that the name of the following college has been included in the list of colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head 'Non-Government, self financed Colleges teaching upto **Bachelor's** Degree':-

Name of the College	Year of Establishment	Remarks
Sri Vidya Mandir Arts & Science College, Vignesh Nagar, H. Eachampadi (Via), Katteri, Uthangaraj, Krishnagri – 636 902, Tamil Nadu.	2000	The College is now declared fit to receive Central assistance in terms of Rules framed under Section 12 (B) of the UGC Act, 1956. However, the College, being a self financing & unaided, would be eligible to receive UGC's support only in respect of teachers & students related schemes as per the decision of the Commission dated 8th July 2011.

The Indemnity Bond and the other supporting documents submitted in respect of the above College have been accepted by the University Grants Commission.

Yours faithfully,

(P.K. Sharma)
Under Secretary

Copy to:-

1. The Principal, Sri Vidya Mandir Arts & Science College, Vignesh Nagar, H. Eachampadi (Via), Katteri, Uthangaraj, Krishnagri – 636 902, Tamil Nadu.
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi - 110 001.
3. The Secretary, Higher Education Deptt. Government of Tamilnadu, Secretariat, Chennai - 600 009, (Tamil Nadu).
4. The Joint Secretary, UGC, South Eastern Regional Office (SERO), P.B. No. 152, A.P.S.F.C. Building, IV Floor, 5-9-194, Chirag Ali Lane, Hyderabad - 500 001, (Andhra Pradesh).
5. Publication Officer (UGC-Website), New Delhi.
6. Section Officer (FD-III Section), UGC, New Delhi.
7. Guard file.

(Sunita Gulati)
Section Officer

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the

National Assessment and Accreditation Council

on the recommendation of the duly appointed

Peer Team is pleased to declare the

Sri Vidya Mandir Arts & Science College

Vignesh Nagar, Krishnagiri, affiliated to Periyar University, Tamil Nadu as

Accredited

with CGPA of 3.27 on four point scale

at A grade

valid up to April 30, 2020

Date : May 01, 2015

Director

EC/SC/U6/AAA/337

TABLE OF CONTENTS

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

2015 – 16

1. Details of the Institution

1.1 Name of the Institution

SRI VIDYA MANDIR ARTS AND SCIENCE COLLEGE

1.2 Address Line 1

KATTERI (PO)

Address Line 2

UTHANGARAI (TK)

City/Town

KRISHNAGIRI (DT)

State

TAMILNADU

Pin Code

636902

Institution e-mail address

arulsvm@gmail.com

Contact Nos.

04341 - 243362

Name of the Head of the Institution:

Dr. K. ARUL

Tel. No. with STD Code:

04341 - 243362

Mobile:

9965806677

Name of the IQAC Co-coordinator:

Dr. T. Balasubramanian

Mobile:

9486130457

IQAC e-mail address:

svm.iqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

TNCOGN20022

OR

1.4 **NAAC Executive Committee No. & Date:**
*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC(SC)/06/AGA/115

1.5 Website address:

www.svmcugi.com

Web-link of the AQAR:

www.svmcugi.com/AQAR2015-16.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2014-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.27	2015	5 YEARS
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

| 28/06/2012 |

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. AQAR 2014-2015 (07/09/2018)
   ii. AQAR 2015-2016 (07/09/2018)_____ _____ (DD/MM/YYYY)
  iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ☑ No ☑

Constituent College   Yes ☐ No ☑

Autonomous college of UGC   Yes ☐ No ☑

Regulatory Agency approved Institution   Yes ☑ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑ Men ☐ Women ☐

                    Urban ☐ Rural ☑ Tribal ☐

Financial Status   Grant-in-aid ☐ UGC 2(f) ☑ UGC 12B ☑

             Grant-in-aid + Self Financing ☐ Totally Self-financing ☑

1.10 Type of Faculty/Programme

Arts ☑ Science ☑ Commerce ☑ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University *(for the Colleges)*

Periyar University, Salem, Tamilnadu

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

--

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

4

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2

2.4 No. of Management Representatives

1

2.5 No. of Alumni

2

2. 6 No. of any other stakeholder and

community representatives

1

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

2

2.9 Total No. of members

15

2.10 No. of IQAC meetings held   4

2.11 No. of meetings with various stakeholders: No. | 4 | Faculty | ✓ |

Non-Teaching Staff Students | ✓ | Alumni | ✓ | Others | ✓ |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | ✓ |

     If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. | 16 | International | 2 | National | 8 | State | 5 | Institution Level | - |

   (ii) Themes

S.NO	DEPARTMENT	SEMINAR	THEME	DATE
1	Computer Science & Applications	National	Seminar on Free and Open Source Technology	02.01.2016
		International	Workshop on Designing Enhanced Research Articles and Thesis	02.02.2016
		National	Workshop on Writing Thesis and Articles	12.02.2016
2	Commerce & Management Studies	International	Conference on Achieving Excellence in Commerce & Management Practices	30 & 31/01/2016
3	Maths	National	Workshop on Mathematical Analysis and Its Applications	09 & 10.02.2016

5	Physics	-	Inspire Internship 2015	26.09.2015 - 30.11.2015
6	Chemistry	National Seminar	Advances in Synthetic Polymer Materials	14,15/12/2015
		State Level Workshop	Instrumental Analysis of Organic Chemistry	05.02.2016
7	Tamil	National Seminar	Ilaignar Ezhuchi Naal	15.10.2015
		International Seminar	Tamil Ilakkiyangalil Pen	20-21.12.2015
		National Seminar	Samuga Thaguthi Nilai Magalir	08.03.2106
		National Seminar	Ayiu pokkum nokkum	20.03.2016
8	English	State Level Workshop	The Art of Carving essays	20.08.2015-21.082015
		Inter College Literary Fest' 2015	Literary Grapple III	01.10.2015
		National Conference	Humanistic and Cultural Perspective in Asian Literature - 2016	06.02.2016

S.No.	Department	Con/Sem/Work/Sym		
		Int. National	**National**	**State**
01.	Physics	-	-	-
02.	Chemistry	-	1	1
03.	Mathemtics	-	1	-
04.	Computer Science and Applications	1	2	-
06.	Commerce and Management Studies	1	-	-
07	English	-	1	1
08.	Tamil	1	3	-
TOTAL		3	8	2

2.14 Significant Activities and contributions made by IQAC

- IQAC has been functioning in the college since 2012 with objective of academic excellence.

- To Provide quality education, faculty development to get the required knowledge and Technology in teaching and learning process

- Getting feedback from student, parents and other stake holders on quality related process for institution.

- To provide various key parameter for higher education.

- Institutions and Industries Level MoU's

- Quality related circles.

- Documentation of various activities leading to quality improvement.

- Developing and maintenance of database through MIS for the purpose of enhancing the institutional quality.

- To provide quality culture in the institution.

- Preparation of Annual Quality Assurance Report (AQAR) as per the guidelines of NAAC.

- The quality policy has been formulated founded on vision and mission of the college and is guiding the departments to plan their academic developments.

- To provide innovative and best practice for the quality oriented education.

- Based on the suggestions from the IQAC meetings, further action is planned and distributed to departments, cells and centers.

- Steps taken to develop Green Campus

- Motivation of Research Scholars to publish in reputed journals

Plan of Action	Achievements
1. Periodical meeting of IQAC.	Meetings were held periodically and assessed the quality over academic performances.
2. Monitoring of Admission process as per University norms.	Monitored the process.
3. Preparation of Tentative program schedule to complete the syllabus.	Monitored and revised the completion of syllabus status.
4. Preparation of Value added course program schedule.	Monitored and assessed the progress of the program.
5. Preparation of academic test programs and coaching schedules	Monitored and reviewed in the schedule in the IQAC meeting
6. It is planned to educational tour and industrial visit for the respective department to get outer exposure and industrial experience.	Students got nice experience in educational tour and industrial experience.
7. Conducting various National & Internal seminar, workshop, Faculty development programs, Symposium in quality related manner.	Conducted the various programs as per schedule and monitored its quality through various streamline process such as feedbacks, proceedings etc.
8. Planning of various social activities such as extension and consultancy services.	Executed various social related activities such as awareness programs and provided various consultancy services.
9. Monitoring Library activities and its performance.	Libraries were automated as per plan it was executed.
10. Purchasing of research oriented books and laboratories.	Purchased various books and accumulated into Library.
11. Monitoring the sports activities.	Students were participated in various level sports activities such as inter/intra level.
12. Providing well equipped ICT infrastructure to the students.	Purchased latest computers, projectors and students were well equipped with ICT infrastructure.
13. College Journal	Periodic Publication of College Journal entitled "International Journal of Science, Technology and Humanities".
14. College News letter	"Early Birds" News letter released every 6 months once.

2.15 Plan of Action by IQAC/Outcome ✓

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ✓   No ☐

Management ☐   Syndicate ☐   Any other body | IQAC meeting held in July & December 2015 |

Provide the details of the action taken

S.No.	Minutes	Discussion
1.	UG fresher's (2015 – 16) Bridge course	Checked the Bridge course syllabi and materials, feed backs.
2.	July 2015 Monthly exam	Discussion was made about the progress of July monthly examination
3.	Value added courses	Programs of value added courses
4.	AQAR 2015- 16	Discussions were made about submitting AQAR 2015 -16.
5	Collaborations	All the departments collaborate with various institution and industries
6	Board of Studies (BOS)	Each and every department our faculty members jointed various college BOS
7	Village Adaptation	All the departments adapted one village for the purpose of research and extension activities.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1		1	
PG	7		7	
UG	13	2 (additional sec.)	11	18
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				12
Others - M.Phil.	6	1	6	
Total	27	3	25	30

Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: CBCS (✓) /Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	13 (UG) and 7 (PG)
Trimester	--
Annual	6 (M.Phil) and 1 (Ph.D)

1.3 Feedback from stakeholders*   Alumni [✓]   Parents [✓]   Employers [ ]   Students [✓]
   (On all aspects)

         Mode of feedback   :   Online [ ]   Manual [✓]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, The Department of Botany and Zoology have been introduced to set up course in the academic year (2015 – 16)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
155	127	16	7	08

2.2 No. of permanent faculty with Ph.D.

40

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
16	-	-	-	-	-	08	-	24	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

30 | - | -

2.5 Faculty participation in conferences and symposia:

No. Of Faculty	International level	National level	State level
Attended	60	80	20
(Presented			
Resource Persons	-	5	6

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Apart from the traditional methods, different innovative teaching methods are introduced for the benefit of students and ensure the learning outcomes are achieved.

Student learning Techniques

Group discussion, Power point presentation, OHP, Conducting Seminar and enrichment programs, Quit test, Guest Lectures, Short writing exercises, Demonstrations, Management games, Assignment, Practical sessions, Problem solving methods, Real Time Application Software development, Debate, Basic communication skill, Analysis from newspaper cutting, Story Telling and Story Writing.

ICT in Teaching

To facilitate computer aided teaching, all department have been provided with Wi-Fi enabled computer with projector in class rooms, Computers in lab facilitated with internet. UPS and Generator are provided to prevent power interruption during classes.

2.7   Total No. of actual teaching days | 240 days | (As per academic calendar)

during this academic year

2.8   Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

> Bar coding, Student photo in answer script, Photocopying for revaluation, Supplementary exams (All by university reforms)

2.9   No. of faculty members involved in curriculum
restructuring/revision/syllabus development

| 10 | - | - |

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

MAJOR	I YR	II YR	III YR
B.A. ENG	90	92	95
BBA	92	96	98
BBA CA	93	95	97
BCOM CA	92	95	96
BCOM	91	93	95
BCA	93	97	98
BSC (CS)	92	96	95
BSC(PHY)	95	96	98
BSC(CHE)	94	95	99
BSC(MAT)	96	97	98

MAJOR	I YR	II YR
M.A. ENG	90	95
M.A. TAM	92	91
MSC (CS)	91	95
MSC(PHY)	97	98
MSC(CHE)	95	97
MSC(MAT)	95	98
M.COM	91	94

2.11 Course/Programme wise distribution of pass percentage:

MAJOR	TOTAL NO. STU APPEAR	NO. OF STUD. GETTING DEGREE	% OF PASS	DISTICTION	IST CLAS	IIND CLASS	IIIRD CLASS	RE APPEAR
B.A. ENG	116	99	85.34	-	88	9	2	17
BBA	47	44	94.00	30	14	-	-	03
BBA CA	49	49	100	19	30	-	-	-
BCOM CA	70	65	93.00	20	45	-	-	05
BCOM	41	41	100	8	33	-	-	-
BCA	88	88	100	35	53	-	-	-
BSC (CS)	94	87	93.00	33	54	-	-	07
BSC(PHY)	98	88	90.00	62	26	-	-	10
BSC(CHE)	96	84	88.00	43	36	5	-	12
BSC(MAT)	200	190	95.00	171	19	-	-	10

MAJOR	TOTAL NO. STU APPEAR	NO. OF STUD. GETTING DEGREE	% OF PASS	DISTICTION	IST CLAS	IIND CLASS	IIIRD CLASS	RE APPEAR
M.A. ENG	39	17	43.58	-	17	-	-	22
M.A. TAM	10	9	90.00	3	5	-	-	1
MSC (CS)	35	35	100	25	10	-	-	-
MSC(PHY)	36	30	83.30	25	5	-	-	6
MSC(CHE)	24	13	54.16	8	5	-	-	11
MSC(MAT)	75	54	72.00	30	24	-	-	21
MCOM	24	24	100	8	16	-	-	-

MAJOR	TOTAL NO. STU APPEAR	NO. OF STUD. GETTING DEGREE	% OF PASS	DISTICTION	IST CLAS	IIND CLASS	IIIRD CLASS	RE APPEAR
MPHIL ENG	21	21	100	8	13	-	-	-
MPHIL TAM	16	16	100	12	04	-	-	-
MPHIL COM. SCI	29	26	89.67	15	11	-	-	03
MPHIL PHY	22	22	100	15	07	-	-	-
MPHIL CHEM	13	10	76.92	04	06			03
MPHIL MAT	27	25	92.59	16	09	-	-	02
MPHIL COMM	12	10	83.33	06	04	-	-	02

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC provide guidelines to all the activities about the curriculum to be given in quality and monitored through periodical review meetings and analyzed the feed backs get backs from various sources and follow up action is planned and intimated to all department heads for further improvements.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1
UGC – Faculty Improvement Programme	1
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	2
Others	5

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	-	1	-
Technical Staff	16	-	6	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Teaching, Research and Development and extension are three major roles of higher education, the college promotes a research culture among faculty and students. Currently the departments of Tamil, English, Physics, Mathematics, Computer Science and Commerce are recognized as Research departments. From the departments the faculty members and students have published no. of research articles in reputed journals and national and international conferences. The number of publications in IJSTH (International Journal of Science, Technology and Humanities) the in house research journal of the college (ISSN:2394

– 7209) which was started in the year 2014, has been increasing in subsequent issues, This peer reviewed journal having national and international reviewers and advisory board

The college research departments organized quality oriented International, National and State level seminars/conferences/workshops and invited experts for training staff in research fields. The college enabled with online e-journals Inflib and Delnet for focusing research in multidisplinary.

Special consideration is given in the time table for the faculty members who are involved in part time research. Intensives are paid for publishing papers in reputed International and National Seminars and conferences, and journals. The faculty members in our college must focus multitask to be able to manage the different responsibilities simultaneously, hence programmes on time management is planned to enable many faculty members to balance teaching with research more efficiently.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	38	-	
Non-Peer Review Journals	-	10	20
e-Journals	-	-	-
Conference proceedings	-	25	-

3.5 Details on Impact factor of publications:

Range | 1.12 to 2 .0 | Average | 0.20 | h-index | 6 | Nos. in SCOPUS | 5 |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organization's

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-

Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify) Inspire Internship – 2015	2015-2016	DST	9,75,000	9,75,000
Total				Rs.9,75,000

3.7 No. of books published i) With ISBN No. | 03 | Chapters in Edited Books | 12 |

ii) Without ISBN No. | 14 |

3.8 No. of University Departments receiving funds from

UGC-SAP | - | CAS | - | DST-FIST | - |

DPE | - | DBT Scheme/funds | - |

3.9 For colleges   Autonomy | - | CPE | - | DBT Star Scheme | - |

INSPIRE | ✓ | CE | - | Any Other (specify) | - |

3.10 Revenue generated through consultancy | Rs. 92,390 |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	3	9	2	-	-
Sponsoring agencies	DST and Sri Vidya Mandir Arts and Science College		-	-	

3.12 No. of faculty served as experts, chairpersons or resource persons | 4 |

3.13 No. of collaborations   International | - | National | - | Any other | 4 |

3.14 No. of linkages created during this year | - |

3.15 Total budget for research for current year in lakhs :

From Funding agency   Rs.2,15,000   From Management of University/College   Rs.11,08,360

Total   Rs.13,23,360

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides   7
and students registered under them   20

3.19 No. of Ph.D. awarded by faculty from the Institution   -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   --   SRF   -   Project Fellows   -   Any other   -

3.21 No. of students Participated in NSS events: (data from CG)

University level   220   State level   -

National level   -   International level

3.22 No. of students participated in NCC events:

University level   -   State level   -

National level   -   International level   -

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	15
NCC	-	NSS	08	Any other	10

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Activities of departments

Our College adopted Keelkuppam Govt. Higher Secondary School

Our college departments adopted nearby villages such as Katteri, Panamarathupatti, Keelkuppam, Bommpatti, Mampatti to perform social activities through their students. The performed activities were Environmental Awareness Program, Blood Donation Camp, Tree Plantation Program, Consumer Awareness, TB & Dengue awareness, An awareness program on women's health hygiene, Rally for Child Marriage awareness, Dengue Awareness Program, Helmet awareness Program, Aids Awareness Program as its social responsibility.

Activities of NSS, YRC and RRC

Our college NSS has performed the following social activities.

S. NO	PROGRAMME
1.	Blood Donation Camp on Account of Founder's birth day
2.	Eye Vision Screening Camp
3.	Counseling Programme for Girls Students
4.	RRC performed Rally on HIV AIDS Awareness Programme at Uthangarai
5.	Contribution of Sweets, dress and crackers to HIV/AIDS affected students by our college YRC.
6.	An Awareness Programme on National Voter's Day
7.	National Voter's day-Pledge
8.	Awareness camp on Dengu Fever prevention
9.	Tree Plantation
10.	Celebration of International Women's day
11.	Village Adaptation Programme
12.	NSS special camp was held at Pavakkal during the month of November 2015, around 500 students were participated.
13.	Helmet Rally Programme
14.	Water Conservation Awareness Programme

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

4.2 Computerization of administration and library

> The library has been automated with library information system. To lend books to staff and students, bar-coding system is used for each access. Searching of book is also easy with this system.

4.3 Library services:

Facilities	Existing	Newly created	Source Fund	Total
Total area	13.9	-	-	13.98 acres
No. of Blocks	4	-	-	4
No. of Hostel	2 (45 rooms)	-	-	2
Total area builtup	18500	-	-	-
Total no. of rooms	135	-	-	135
No. of classrooms	77	-	-	77
Language Lab	1	-	-	1
Computer Lab	2	-	-	2
Physics Lab	2	-	-	2
Chemistry Lab	2	-	-	2
Botany Lab		1	Management	1
Zoology Lab		1		1
Library	1	-	-	1
Internet Lab	1	-	-	1
Digital Library	1	-	-	1
Play ground	2 acres			

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16266	22,95,976	512	1,52,520	16778	24,48,496
Reference Books	237	89,027	24	31,480	261	1,20,507
e-Books	-	-	-	-	-	-
Journals	51	2,02,549	3	7,240	54	2,09,789
e-Journals	2	25,000	-	-	2	25,000
Digital Database	-	-	-	-	-	-
CD & Video	129	-	18	-	147	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others *
Existing	200	2	10	-	-	10	15	35
Added	10	-	10	-	-	-	02	05
Total	210	2	20	-	-	10	17	40

* Library, Digital Library, R&D, Class rooms, Cells and Centres.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

The following software packages were designed for dedicated applications.

Student Information System using Dotnet

Seminar E-registration using Dotnet

Transport management using Dotnet

SMS message sending system using Java programming

Hosting Web site using PHP

Attendance Module using Dotnet

4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs.30,500

Rs.4,85,230

ii) Campus Infrastructure and facilities

iii) Equipments   Rs.18,52,490

iv) Others (EB Charges, Security,Phone   Rs.60,44,68
       Stationary, P&T,Vehicle)

Total :   Rs. 84,12,900

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> IQAC conducts periodical meets to inform the facilities available to enhance the potential of the students   and the worth of implementing the suggestions and feedbacks from stakeholders

5.2 Efforts made by the institution for tracking the progression

> Principal and HOD meetings, Periodical review meetings based on the monthly and university exam results, Parent – Teacher Meeting, Remedial coaching for slow learners, feed backs received from students for academic performance. Coaching for students during exam days, Special coaching for academic excellent students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3291	537	20	139

(b) No. of students outside the state

08

(c) No. of international students

-

Men

No	%
1701	42.66

Women

No	%
2286	57.34

Last Year (2015-16)						This Year (2016 – 17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
25	535	37	3387	3	3987	23	576	58	3420	2	4079

Demand ratio 50%   Dropout 3%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> A wide no. of intensive coaching are provided by the Institution. TNPSC classes are provided at regular intervals. A well qualified materials are provided by the institution at free of cost. Free TET/SET/NET coaching classes are provided during business hours (auditor report enclosed)

No. of students beneficiaries   8

5.5 No. of students qualified in these examinations

| NET | - | SET/SLET | 4 | GATE | | CAT | - |
| IAS/IPS etc | - | State PSC | - | UPSC | - | Others | 4 |

5.6 Details of student counseling and career guidance

> Career guidance cell provide counseling guidance to students those who are approached the cell with various problems pertaining to academics and family disturbances. Students who were identified as having a need for medical intervention were referred for physicians. The cell also gave therapy to group of students includes stress management and memory enhancement training.

No. of students benefitted   72

5.7 Details of campus placement

Under Graduate Students Placement

| S.No | COMPANY | ON CAMPUS | | OFF CAMPUS |
		NO.OF STUDENTS PARTICIPATED	NO. OF STUDENTS PLACED	NO. OF STUDENTS PLACED
1	Infosys Mysore	100	10	
2	Tata Consultancy Services (TCS)	250	25	
3	Dell & Cape Gemini	164	42	
4	Alcance Technology	196	30	

5	Job Fair - Dharmapuri	120	-	5
6	Oriental Cusines Private Limited	240	38	
7	Eureka Forbes	292	15	
8	ALLSEC	120	3	
9	IAC	88	1	
10	TNQ	116	2	
11	Quess Corp, Chennai	165	6	
12	Atria Convergence Technology	460	66	
13	Rite Cons	215	26	
18	MPHASIS	86	3	
19	Shoppresstop, Chennai	45	1	
20	ISSM, Chennai	68	14	
21	SKN Organics (P) Ltd	75	10	
Total			**293**	**5**

Post Graduate Students Placement

S.No	COMPANY	ON CAMPUS		OFF CAMPUS
		NO.OF STUDENTS PARTICIPATED	NO. OF STUDENTS PLACED	NO. OF STUDENTS PLACED
1	Oriental Cusines Private Limited	25	2	
2	Eureka Forbes	34	2	
3	ALLSEC	29	1	
4	TNQ	22	1	
5	Quess Corp, Chennai	30	1	
Total			**7**	

5.8 Details of gender sensitization programmes

> Centre for Women's Studies organized an awareness program regarding adolescent education on the women day with eminent personality and special invited talk were given to boys and girls at regular intervals.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | - | National level | - | International level | - |

No. of students participated in cultural events

State/ University level | - | National level | - | International level | - |

5.9.2   No. of medals /awards won by students in Sports, Games and other events (PET)

Sports : State/ University level | - | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	210	16,82,650
Financial support from government	1314	27,97,990
Financial support from other sources	928	29,16,500
Number of students who received International/ National recognitions	-	-

5.11   Student organized / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students

| 10 |

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To uplift the economically and educationally backward students developing total personality of the individual and instil high levels of discipline and strive to get global standards to contribute to the development of the society.

Mission: To achieve excellence in all the departs and to enhance the start- of- art equipment to provide our students a technologically upto date and intellectually inspiring environment of Learning, Research, Creativity, Innovation and Professional activities inculcate in them ethical & moral values.

6.2 Does the Institution has a management Information System

Yes, students information system is available, the student profile, their university examination marks and attendance are automated with this system. Students absent status and other information automatically sent to parent by this system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Faculty exposure to new areas of higher education while attending seminars, conferences, workshops (inside and outside the college)
- FDP and orientation programs
- Feed backs from students and alumnae
  o Course wise feedback from the students at the end of each semester.
  o College level feedback is obtained at the end of the academic year.
  o Feedback from alumnae.

- Suggestion from the IQAC on the basis of analyzed feedback.
- Then and there suggestions to university board of studies to design new curriculum.

- This dynamic and multifaceted process helps the departments to develop meaningful curriculum which are relevant in the context of higher education and societal needs.

6.3.2 Teaching and Learning

- The entry of fresher into the college is made comfortable with adequate orientation. A special bridge course of the respective department is offered.
- Course on English for communication taught by faculty from English department is offered who struggle with proficiency in English.
- Peer teaching and peer learning activity help the academic excellence and slow learners to make credible academic progress.
- ICT facility is extensively used for teaching –learning and evaluation by using 23 ICT enabled class rooms. All department staff rooms have Wi-fi facility
- The internet bandwidth which is enhanced to 10 mbps BSNL connectivity for the campus enabled the access of resources for the teaching learning process.
- The strong feedback mechanism for faculty involving 360 degree help faculty members to enhance their professional competency.
- The library, laboratory and computer lab which are well equipped for enhanced teaching and learning are major learning resources.
- Black board and chalk method, Group discussion, Video conferencing and invited talks are followed by the faculty and students have come out with flying colours.

6.3.3 Examination and Evaluation

- The college has followed the university norms for examination system. The overall evaluation pattern with a proportion of 75% of external and 25% for internal assessment for practical as well as theory examinations.
- The university introduced Bar coding and student photo on the answer script for easy accessing evaluation of answer scripts.
- To avoid unnecessary complication on the answer script all the information regarding student information fully automated. This process eases the supervising of the examinations.
- The results are released through net and SMS directly to the students.
- The university follows the paperless environment regarding all examination formalities.

6.3.4 Research and Development

- Teaching, Research and Development and extension are three major roles of higher education, the college promotes a research culture among faculty and students. Currently the departments of Tamil, English, Physics, Mathematics, Computer Science and Commerce are recognized as Research departments.

From the departments the faculty members and students have published no. of research articles in reputed journals and national and international conferences. The number of publications in IJSTH (International Journal of Science, Technology and Humanities) the in house research journal of the college (ISSN:2394 – 7209) which was started in the year 2014, has been increasing in subsequent issues, This peer reviewed journal having national and international reviewers and advisory board

- The college research departments organized quality oriented International, National and State level seminars/conferences/workshops and invited experts for training staff in research fields. The college enabled with online e-journals Inflib and Delnet for focusing research in multidisplinary.

- Special consideration is given in the time table for the faculty members who are involved in part time research. Intensives are paid for publishing papers in reputed International and National Seminars and conferences and journals. The faculty members in our college must focus multitask to be able to manage the different responsibilities simultaneously, hence programmes on time management is planned to enable many faculty members to balance teaching with research more efficiently.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library

- The Library manages to cater to the needs of teachers and students with access to book and journals.
- The college has a General library, Department libraries and libraries at the different centers that cater to the needs of the teachers to take books for reference. Text books are kept in a separate cupboard in most departments for teachers' use. The books from the Department libraries and General libraries are issued to the students. Open access system is followed. The General library functions on all days except Sundays and Government holidays.
- The books in the general library are categorized as Reference/Reserve/Ordinary books.
- Books for competitive examinations are issued to the students under the special issue scheme.
- E-resources are hosted through LAN to different departments.
- The Librarian helps the departments to purchase the latest edition of the books as per the requirement of the teachers.

ICT infrastructure

- The college equipped with 23 ICT class rooms to cater the needs of students. The Computer Lab infrastructure with Server, LAN, LCD projector and AC facilities.

The campus Wi-fi enabled so, the students can surf the net in entire campus for their e-resources.

- The college has open auditorium to facilitate the cultural programs and full furnished AC with ICT facilitated seminar hall to held meetings, conferences, seminar and workshops.
- The college has physics, Chemistry laboratories to cater the needs of the respective department students. Facilitated with sports ground to fulfil its needs in the sports area.
- CCTV cameras are fixed at entrances, veranda of the college.

Physical infrastructure

- Provision of RO water plant.
- Ample Transport facility.
- Computerized library.
- Wi.fi campus.
- Fire Extinguisher.
- Generator facility.
- Health care.
- Yoga Centre.
- Fitness centre.
- Canteen.
- Wide playground.
- Seminar Hall.
- Language Lab.
- Toilets (Boys/Girls)
- Herbal Garden.
- Transport facilities

6.3.6 Human Resource Management

The college has organized the following workshops and seminars during 2015 -16 to keep the faculty abreast with current trends in teaching, learning and evaluation and to enhance professional competency.

S.NO	DEPARTMENT	SEMINAR	THEME	DATE
1	Computer Science & Applications	National	Seminar on Free and Open Source Technology	02.01.2016
		International	Workshop on Designing Enhanced Research Articles and Thesis	02.02.2016
		National	Workshop on Writing Thesis and Articles	12.02.2016
2	Commerce & Management Studies	International	Conference on Achieving Excellence in Commerce & Management Practices	30 & 31/01/2016
3	Maths	National	Workshop on Mathematical Analysis and Its Applications	09 & 10.02.2016
5	Physics	-	Inspire Internship 2015	26.09.2015 - 30.11.2015
6	Chemistry	National Seminar	Advances in Synthetic Polymer Materials	14,15/12/2015
		State Level Workshop	Instrumental Analysis of Organic Chemistry	05.02.2016
7	Tamil	National Seminar	Ilaignar Ezhuchi Naal	15.10.2015
		International Seminar	Tamil Ilakkiyangalil Pen	20-21.12.2015
		National Seminar	Samuga Thaguthi Nilai Magalir	08.03.2106
		National Seminar	Ayiu pokkum nokkum	20.03.2016
8	English	State Level Workshop	The Art of Carving essays	20.08.2015- 21.082015
		Inter College Literary Fest' 2015	Literary Grapple III	01.10.2015
		National Conference	Humanistic and Cultural Perspective in Asian Literature - 2016	06.02.2016

6.3.7 Faculty and Staff recruitment

Panel is fixed by the Head of the institution to recruit faculty. Screening is made by the Experts and Head's of the Departments.

6.3.8 Industry Interaction / Collaboration

MOU With University

S.No	University
1	Manonmaniyam Sundaranar University, Tirunelveli
2	Periyar University, Salem
3	Tamilnadu Agricultural University
4	Madurai Kamaraj University, Madurai

MOU With Institution

S.No	Institution
1	Administrative Management College, Karnataka
2	Sacred Heart College, Thirupattur
3	Wisdom Institute of Finance and Accounts LLP
4	Kamadhenu College of Arts and Science College, Dharmapuri
5	Kamadhenu College of Arts and Science College, Dharmapuri
6	Ganesar College of Arts and Science, Melasivapuri, Pudukkottai (Dt.)
7	Vijaya Vidayalaya College of Arts and Science, Dharmapuri

S.No	
8	AVS College of Arts and Science, Salem
9`	New Prince Shri Bhavani College of Arts and Science, Medavakkam, Chennai

MOU With Industry

S.No	Industry
1	Congnizant Technology Solution, Chennai
2	UTL Technology Limited, Yeswanthpur, Bangalore
3	Nawal Analytical Laboratory, Hosur
4	Nawal Analytical Laboratory, Hosur
5	V.B. Medicare, Hosur
6	V.B. Medicare, Hosur
7	Nawal Analytical Laboratory, Hosur
8	pH & Environmental Lab, Thanjavur
9	Vamana Cements Pvt. Ltd., Salem
10	Avalon Technology, Chennai
11	Multitech Systems, Bangalore
12	Floranix, Chennai
13	UTL Technology Ltd., Yeswanthpur, Bangalore
14	CCI Computer Education, Dharmapuri
15	Titan Company Ltd., Hosur
16	Sterling Software Pvt. Ltd., Chennai
17	Sivam Computer Offset, Hanumantheertham, Uthangarai
18	VTL Technology Ltd., Bangalore

MOU With Community Service Centre

S.No	Community Service Centre
1	Vision Academy, Aliyar, Pollachi
2	Vaniyambady Muthamil Mandram
3	Uthangarai Nagara Oorachi Mandram
4	Neasaam Service Organisation, Uthangarai
5	Seventh Senses Educational Trust, Salem

6.3.9   Admission of Students

UG/PG

- A committee nominated by the principal prepares the prospectus and the application forms. the prospectus includes the curricular highlights, employment opportunities, student support services and departmental updates.
- Courses offered in the college are popularized through media advertisements, stalls in educational fairs and distribution of pamphlets in schools. The prospectus and application form are uploaded in the college website. Application forms can be downloaded or bought at the college.
- Adequate publicity for the admission process is made through regional and national newspapers and through the internet on the college website. Notice boards and charts are kept near the college entrance, displaying the admission process.
- Transparency in the admission process is ensured by computersing all the data in the application forms. The list of provisionally selected students is automatically generated, based on merit and as per the criteria given by the Government. Enquiries regarding the selection process are addressed promptly at the departmental levels. The principal meets the public on stipulated dates to address the queries and suggest alternate study options available at the college in case the applicants do not qualify for their first choice of major.

M.Phil. programme

- Candidates are selected on the basis of marks scored in their Master's degree programme as well as their performance in an entrance test.

Ph.D

- Selection of research candidates are on the basis of merit. The department conduct entrance tests which if followed by an interview. The interview board comprises of an external expert, the Head of the Department and the research guide.

6.4 Welfare schemes for

Teaching	Welfare fund scheme available
Non teaching	Welfare fund scheme available
Students	Various scholarship schemes available

6.5 Total corpus fund generated

Rs.7,78,420

6.6 Whether annual financial audit has been done   Yes ✓   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes – Yearly Once	ISO	Yes – Yearly Twice	IQAC
Administrative	Yes – Yearly Once	ISO	Yes – Yearly Twice	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ✓   No

For PG Programmes   Yes ✓   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The college has followed the university norms for examination system. The overall evaluation pattern with a proportion of 75% of external and 25% for internal assessment for practical as well as theory examinations.
- The university introduced Bar coding and student photo on the answer script for easy accessing evaluation of answer scripts.
- To avoid unnecessary complication on the answer script all the information regarding student information fully automated. This process ease the supervising of the examinations.
- The results are released through net and SMS directly to the students.

- The university follows the paperless environment regarding all examination formalities.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Monitoring result performance, infrastructure and quality improvement with various streamline procedures.

6.11 Activities and support from the Alumni Association

Alumni meets are conducted, educate fellow junior and providing benefit for financially deprived.

6.12 Activities and support from the Parent – Teacher Association

A parent – Teachers meeting was arranged. The programme started with a common meeting at the seminar hall. After the principal sharing in the meeting, there was a tremendous response from the parents. They appreciated the college for the great exposure given to the students, for ensuring the safety of the students, for making excellent arrangements for Tours and for the vital role of college in students lives as they spend more time on campus. Parents also assured their co-operation with the institution.

The following lists some of the action taken by the college after considering the suggestions given by the parent:

- Facility to send group SMS to students from the college in order to notify the parents about special programmes at the college any unexpected change in the schedule.
- All important information are uploaded in the college website too.

Apart from the annual Parent – Teachers meet, the parents also contribute in terms of participating in some of the important decision making committees.

6.13 Development programmes for support staff

Tally software training, training for handling MIS, Photoshop, Windows Operating System.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plastic free campus
- Cleanliness of the campus with help of NSS volunteers
- Green Mission team – faculty from each department as member
- Construction of parking lots and regularized the parking of motorized two wheelers and bicycles.
- planting of trees with NCC volunteers

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Foundation courses

- To prepare learners to meet progressively difficult challenges through the whole programme.
- To acquire competency in verbal and interpersonal communications, soft skill management for smart usage of IT skills.
- To accelerate learning pace for slow learners.

Support courses

- Suitable allied courses to support the major.

Non-major Elective

- A broad based interdisciplinary elective course offered by university.

Skill Based Elective Courses

- Skill based elective course is offered with the focus on academic skill.

Core specialisation (Major)

- To match departmental mission.
- To match in depth knowledge in the chosen discipline.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Reviewed the tentative plan & faculty are appreciated for the completion of syllabus as per tentative   plan.
- Monitored added courses & faculty are appreciated by the Management & Principal.

- Monitored all the National / International conference held at the respective depts. Review is made at the quality of seminars. Feedbacks & suggestions are received from the stake holders and.
- Bills & Stocks are verified at the purchase of goods.
- All the feedbacks are analyzed & implemented for the benefit of the future.
- Reviewed & monitored the Status of educational tours & Industrial visit's. More number of new suggestions are planned to be implemented in the forth coming academic year in educational tour as well as in industrial visit's.
- Reviewed & monitored monthly & revision exams results.
- The worth of TMW & Remedial teaching is monitored.
- Monitored & reviewed the status of Pongal, Women's day & Sports Day Celebrations. Special appreciation is made at faculty for the smooth run of all celebration with disciplined manner.
- Monitored & reviewed Library Stock & Plans are made to stock the library with more number of books.
- Reviewed & monitored internet usage. Students are fully satisfied with the facility. It is planned to promote more number of valuable facilities.
- Reviewed student's usage of video conferencing (Students of our college participated seminar held at Periyar University through video conferencing)
- Monitored & reviewed all the research activities in the respective research departments.
- Reviewed and monitored the status of coaching plan for facing competitive exams.
- Monitored the best practices of the college and planned to implement more number of best practices in the forth coming academic years.
- Monitored and reviewed the Teaching Learning Process.
- Monitored and reviewed all the awareness programs and planned for more number of Programs in near future.
- Environmental audit was performed by the college.
- Reviewed & monitored MOU'S status.
- Reviewed & monitored consultancy & extension services.
- Reviewed and monitored Research & Development cell, promotions steps are taken to strengthen it.
- It is planned deed to prepare Annual Report of the academic year (AQAR) of the year 2015-2016 and submit to NAAC after getting approval of the governing body of this Institution.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best practice I

1. Title of the practice

Distribution Of Merit Prizes To Students

Goal:

The students today need something more than their academic records to meet the Challenges of the modern world. The students have to develop various other skills and qualities to be successful in their lives. The College unfolds many opportunities to the student community to develop their qualities of leadership, teamwork, etc.., and their sense of cleanliness, health and hygiene, environment etc. Through Part V activities and Certificate and Diploma courses, the College makes specific attempts to improve the employment opportunities of the students to inspire a competitive mentality and to motivate the students to secure more marks than his/her peers in the vicinity in the University Examinations. This will indirectly motivate the students to get University Ranks in the Examinations.

Operation:

Immediately after the publication of the University Examination results, a list of students who have secured 75% and more marks is drawn as eligible candidates for this scheme. Cash prizes are distributed to them in a grand ceremony. UG students are given Rs.750 each and PG students are given Rs. 1000 each as cash prize. The merit prize is instituted and sponsored by the management. College organizes separate functions every semester with eminent academicians such as vice- chancellors for the Merit Prize distribution with the presence of parents. In that function, University Rank holders are also felicitated and Certificate of Merit are also issued to the students.

The Context:

As most of the students are from rural and backward areas, it continues to be a challenge to involve them in various extension activities in addition to their regular academic curriculum. They are found to be lacking interest to involve themselves in such co-curricular activities. Through fulfilling and constant encouragement, such students are brought to the main stream along with the other students. All the students of the College have enrolled themselves in one or more activities.

Evidence of Success:

Many of the students of the college are well placed in life and it can be witnessed in the Alumni meetings. The students trained and educated in the College certainly become respectable citizen of their respective places of living. The various programme has contributed something substantial to the people of the adopted village. A group of people from this village are also employed by the College.

Problems Encountered and Resources Required:

The College is ambitious to carry out as many programmes as possible to provide opportunities towards the holistic development of the students. Accommodating all these activities within the working hours of the College is a major problem encountered. Time constraint is a factor that poses a great

challenge both for the members of the staff and the students to accomplish all the activities within the stipulated time to ensure the holistic development of the students. The regular academic curriculum itself consumes all the working days in a semester. Therefore assigning time for co-curricular activities is an issue that needs lot of planning.

Best practice II

2. Title of the practice

Preparation of General Knowledge Questions and providing to all students

Goal:

Today the students need and makes them succeed in their first attempt itself General Knowledge to meet out their career in future It is mandatory to learn the other skills apart from curriculum. It also helps the students to write competitive exams well.

Operation:

Bearing the current competitive situation in mind, our Principal constitutes a team of faculty from various discipline to frame the competitive examination and general knowledge questions using the state of art technology. Every four days once a set of 50 questions is prepared based on the latest competitive exam syllabus and pattern. It is prepared and taken copies to display in the notice board available in the class room and also monitored through the concerned Class In charge's of the respective class. The test has been conducted through the career development cell and the successors are appreciated and encouraged to move more forward in their life.

The Context

Since the college has had the policy to place 20% to 25% of students to accommodate in higher position of Government sector and they need a cognitive skills. Every year the college takes consistent and reliable steps to provide such method. Further the competitive examinations at the State/National levels are very tough. So it is mandatory to increase such skills among students to meet out these exams. In this context, this method has been practicing for the past five years.

EVIDENT OF SUCCESS

Since the students have been practicing this method consecutively five years, in UG and two years in PG programmes, it is evident that naturally their ability of answering the question in exams very easy. The students are also getting success to attend entrance exams in various universities for their higher studies. It has been noticed from the feedbacks of students.

Problems Encountered and Resources Required:

Difficulty in time management for students and faculty members.

7.4 Contribution to environmental awareness / protection

> Regular awareness programme on avoidance of plastics, importance of planting trees, Consequences of drinking liquor.

7.5 Whether environmental audit was conducted?   Yes [✓]   No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Since the college hails from dark village background, our students go with flying colours in their university examinations. Amble job opportunities are provided.

8. Plans of institution for next year

> **To** make more teaching faculty to register Ph.D in well reputed Universities.
> To provide more no. of job opportunities in leading MNC's.
> To motivate faculty members to apply research proposals to funding agencies
> To facilitate students with state of art skill based trainings
> To make our student to win in various level of championship in Sports field.
> To increase the efficiency in teaching and learning to students.
> To make our faculty to involve in research activities.

Name :   Dr. T. Balasubramanian   *Name :   Dr. K. Arul, Principal*

_____   _____
Signature of the Co-ordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

ANNEXURE I

ACADEMIC CALANDER (PART A 2.15)

SRI VIDYA MANDIR ARTS AND SCIENCE COLLEGE, KATTERI - UTHANGARAI
2015-2016 (TENTATIVE - ODD SEMESTER CALENDER)
Tentative - ODD Semester Calendar

Jun-15

Date	Day	Events	Working Days
1	Mon		-
2	Tue		-
3	Wed		-
4	Thu		-
5	Fri		-
6	Sat		-
7	Sun	HOLIDAY	-
8	Mon		-
9	Tue		-
10	Wed		-
11	Thu		-
12	Fri		-
13	Sat		-
14	Sun	HOLIDAY	-
15	Mon		-
16	Tue	REOPENING OF THE COLLEGE	1
17	Wed		2

Date	Day	Events	Working Days
18	Thu		3
19	Fri		4
20	Sat		5
21	Sun	HOLIDAY	-
22	Mon		6
23	Tue		7
24	Wed		8
25	Thu		9
26	Fri		10
27	Sat		11
28	Sun	HOLIDAY	-
29	Mon		12
30	Tue		13

Jul-15

Date	Day	Events	Working Days
1	Wed		14
2	Thu		15
3	Fri		16
4	Sat		17
5	Sun	HOLIDAY	-
6	Mon		18
7	Tue		19
8	Wed		20
9	Thu		21
10	Fri		22
11	Sat	SECOND SATURDAY - HOLIDAY	-

12	Sun	HOLIDAY	-
13	Mon		23
14	Tue		24
15	Wed		25
16	Thu		26
17	Fri		27
18	Sat	RAMZAN - HOLIDAY	-
19	Sun	HOLIDAY	-
20	Mon		28
21	Tue		29
22	Wed		30
23	Thu		31
24	Fri		32
25	Sat		33
26	Sun	HOLIDAY	-
27	Mon		34
28	Tue		35
29	Wed		36
30	Thu		37
31	Fri		38

Aug-15

Date	Day	Events	Working Days
1	Sat		39
2	Sun	HOLIDAY	-
3	Mon		40
4	Tue		41
5	Wed		42

6	Thu		43
7	Fri		44
8	Sat	SECOND SATURDAY - HOLIDAY	-
9	Sun	HOLIDAY	-
10	Mon		45
11	Tue		46
12	Wed		47
13	Thu		48
14	Fri		49
15	Sat	INDEPENDENCE DAY - HOLIDAY	-
16	Sun	HOLIDAY	-
17	Mon		50
18	Tue		51
19	Wed		52
20	Thu		53
21	Fri		54
22	Sat		55
23	Sun	HOLIDAY	-
24	Mon		56
25	Tue		57
26	Wed		58
27	Thu		59
28	Fri		60
29	Sat		61
30	Sun	HOLIDAY	-
31	Mon		62

Sep-15

Date	Day	Events	Working Days
1	Tue		63
2	Wed		64
3	Thu		65
4	Fri		66
5	Sat		67
6	Sun	HOLIDAY	-
7	Mon		68
8	Tue		69
9	Wed		70
10	Thu		71
11	Fri		72
12	Sat	SECOND SATURDAY - HOLIDAY	-
13	Sun	HOLIDAY	-
14	Mon		73
15	Tue		74
16	Wed		75
17	Thu	VINAYAKAR SATHURTHI - HOLIDAY	-
18	Fri		76
19	Sat		77
20	Sun	HOLIDAY	-
21	Mon		78
22	Tue		79
23	Wed		80

Date	Day	Events	Working Days
24	Thu	BAKRID - HOLIDAY	-
25	Fri		81
26	Sat		82
27	Sun	HOLIDAY	-
28	Mon		83
29	Tue		84
30	Wed		85

Oct-15

Date	Day	Events	Working Days
1	Thu		86
2	Fri	GANDHI JAYANTHI HOLIDAY	-
3	Sat		87
4	Sun	HOLIDAY	-
5	Mon		88
6	Tue		89
7	Wed		90
8	Thu		91
9	Fri		92
10	Sat		93
11	Sun	HOLIDAY	-
12	Mon		94
13	Tue		95
14	Wed		96
15	Thu		97
16	Fri		98
17	Sat		99

Date	Day	Events	Working Days
18	Sun	HOLIDAY	-
19	Mon		100
20	Tue		101
21	Wed	AAYUTHA POOJA & VIJAYA DASAMI	-
22	Thu	HOLIDAY	-
23	Fri		102
24	Sat		103
25	Sun	HOLIDAY	-
26	Mon		104
27	Tue		105
28	Wed		106
29	Thu		107
30	Fri		108
31	Sat		109

Nov-15

Date	Day	Events	Working Days
1	Sun	HOLIDAY	-
2	Mon		110
3	Tue		111
4	Wed		112
5	Thu		113
6	Fri		114
7	Sat		115
8	Sun	HOLIDAY	-
9	Mon	DEEPAVALI - HOLIDAY	_
10	Tue	DEEPAVALI - HOLIDAY	-

11	Wed		116
12	Thu		117
13	Fri		118
14	Sat		119
15	Sun	HOLIDAY	-
16	Mon		120
17	Tue		-
18	Wed		-
19	Thu		-
20	Fri		-
21	Sat		-
22	Sun	HOLIDAY	-
23	Mon		-
24	Tue		-
25	Wed		-
26	Thu		-
27	Fri		-
28	Sat		-
29	Sun	HOLIDAY	-
30	Mon		-

2015 - 2016
Tentative EVEN semester Calendar
15-Dec

Date	Day	Events	Working Days
1	Tue		-
2	Wed		-
3	Thu		-
4	Fri		-
5	Sat		-
6	Sun		-
7	Mon		-
8	Tue		-
9	Wed		-
10	Thu		-
11	Fri		1
12	Sat		2
13	Sun		-
14	Mon		3
15	Tue		4
16	Wed		5
17	Thu		6
18	Fri		7
19	Sat		8
20	Sun		-
21	Mon		9
22	Tue		10
23	Wed		11
24	Thu		12
25	Fri		-

Date	Day	Events	Working Days
26	Sat		13
27	Sun		-
28	Mon		14
29	Tue		15
30	Wed		16
31	Thu		17

16-Jan

Date	Day	Events	Working Days
1	Fri	NEW YEAR - HOLIDAY	-
2	Sat		18
3	Sun	Holiday	-
4	Mon		19
5	Tue		20
6	Wed		21
7	Thu		22
8	Fri		23
9	Sat	Second Saturday - Holiday	-
10	Sun	Holiday	-
11	Mon		24
12	Tue		25
13	Wed		26
14	Thu	Pongal - Holiday	-
15	Fri	Pongal - Holiday	-
16	Sat	Pongal - Holiday	-
17	Sun	Pongal - Holiday	-
18	Mon		27
19	Tue		28
20	Wed		29

Date	Day	Events	Working Days
21	Thu		30
22	Fri		31
23	Sat		32
24	Sun	Pongal - Holiday	-
25	Mon		33
26	Tue	Republic day - Holiday	-
27	Wed		34
28	Thu		35
29	Fri		36
30	Sat		37
31	Sun	Holiday	0

16-Feb

Date	Day	Events	Working Days
1	Mon		38
2	Tue		39
3	Wed		40
4	Thu		41
5	Fri		42
6	Sat		43
7	Sun	Holiday	-
8	Mon		44
9	Tue		45
10	Wed		46
11	Thu		47
12	Fri		48
13	Sat	Second Saturday - Holiday	-
14	Sun	Holiday	-

15	Mon		49
16	Tue		50
17	Wed		51
18	Thu		52
19	Fri		53
20	Sat		54
21	Sun	Holiday	-
22	Mon		55
23	Tue		56
24	Wed		57
25	Thu		58
26	Fri		59
27	Sat		60
28	Sun	Holiday	-
29	Mon		61

16-Mar

Date	Day	Events	Working Days
1	Tue		62
2	Wed		63
3	Thu		64
4	Fri		65
5	Sat		66
6	Sun	Holiday	-
7	Mon		67
8	Tue		68
9	Wed		69
10	Thu		70
11	Fri		71

12	Sat	Second Saturday - Holiday	-
13	Sun	Holiday	-
14	Mon		72
15	Tue		73
16	Wed		74
17	Thu		75
18	Fri		76
19	Sat		77
20	Sun	Holiday	78
21	Mon		-
22	Tue		79
23	Wed		80
24	Thu		81
25	Fri		82
26	Sat		83
27	Sun	Holiday	-
28	Mon		84
29	Tue		85
30	Wed		86
31	Thu		87

16-Apr

Date	Day	Events	Working Days
1	Fri		88
2	Sat		89
3	Sun	Holiday	-
4	Mon		90
5	Tue		91

6	Wed		92
7	Thu		93
8	Fri		94
9	Sat		95
10	Sun	Holiday	-
11	Mon		96
12	Tue		97
13	Wed		98
14	Thu	Dr. Ambedkar Birthday - Holiday	-
15	Fri		99
16	Sat		100
17	Sun	Holiday	-
18	Mon		101
19	Tue		102
20	Wed		103
21	Thu		104
22	Fri		105
23	Sat		106
24	Sun	Holiday	-
25	Mon		107
26	Tue		108
27	Wed		109
28	Thu		110
29	Fri		111
30	Sat		112

16-May

Date	Day	Events	Working Days
1	Sun	Labour's Day - Holiday	-
2	Mon		113
3	Tue		114
4	Wed		115
5	Thu		116
6	Fri		117
7	Sat		118
8	Sun	Holiday	
9	Mon		119
10	Tue		120
11	Wed		-
12	Thu		-
13	Fri		-
14	Sat		-
15	Sun	Holiday	-
16	Mon		-
17	Tue		-
18	Wed		-
19	Thu		-
20	Fri		-
21	Sat		-
22	Sun	Holiday	-
23	Mon		-
24	Tue		-
25	Wed		-
26	Thu		-
27	Fri		-
28	Sat		-
29	Sun	Holiday	-

30	Mon		-
31	Tue		-

ANNEXURE II

SAMPLE FEED BACK ANALYSIS REPORT ON TEACHERS

(PART B CRETIRIAN I 1.13)

Chart of Dr. N. Gunasekaran

Chart of Mrs. R. Arivuselvi

Chart of Mr. J. Satish Kumar