



SRI VIDYA MANDIR ARTS & SCIENCE COLLEGE **(Autonomous)**

Affiliated to Periyar University, Salem – 11, NAAC with 'A' Grade [3.27]
Recognised 2(f) & 12(B) under UGC Act of 1956
Vignesh Nagar, Katteri – 636 902, H. Eachampadi (Via),
Uthangarai (Tk), Krishnagiri (Dt), Tamil Nadu

Minutes of the First Governing Body Meeting of Sri Vidya Mandir Arts & Science College (Autonomous), Katteri, Uthangarai, Tamil Nadu

Date: 24.01.2020 (Friday)

Time: 10.00 A.M.

Venue: IQAC Hall

Members Present

1. **Shri. V. Chandrasekaran**, Founder, Sri Vidya Mandir Higher Educational Trust, Uthangarai, Tamil Nadu (Management Member)
2. **Mr. R.P. Rajee**, Secretary, Sri Vidya Mandir Arts & Science College, Katteri, Uthangarai, Tamil Nadu (Management Member)
3. **Mr. G. Gunasekaran, M.Com., B.L.**, Trust Member, Sri Vidya Mandir Higher Educational Trust, Uthangarai, Tamil Nadu (Management Member)
4. **Mr. ArunAzhaguthambi, B.Sc. (Agri)**, Trust Member, Sri Vidya Mandir Higher Educational Trust, Uthangarai, Tamil Nadu (Management Member)
5. **Dr. K.M. Prabu, M.Sc., M.Phil., Ph.D.**, Trust Member, Sri Vidya Mandir Higher Educational Trust, Uthangarai, Tamil Nadu (Management Member)
6. **Prof. Dr. K. Muthuchelian, Ph.D., D.Sc., FNABS, FZSI, FPBS, FIEF (Canada)**, Pro-Vice Chancellor, DayanandaSagar University, Bangalore, Karnataka (Educationist)
7. **Dr. Neelam Mittal, M.A., Ph.D.**, Former Principal, Arya Kanya PG College, Jhansi, Ghaziabad, Uttar Pradesh (UGC Nominee)
8. **Prof. Dr. P. Kumaradhas, M.Sc., M.Phil., Ph.D.**, Professor & Head, Department of Physics, Periyar University, Salem, Tamil Nadu (University Nominee)
9. **Dr. K. Arul, MBA., M.Phil., Ph.D.**, Principal, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu (Ex-Officio)
10. **Dr. N. Gunasekaran, M.A., M.Phil., Ph.D.**, Assistant Professor & Head, Department of English, Sri Vidya Mandir Arts & Science College, Katteri (Teacher of the College)
11. **Dr. S. Suresh, M.Sc., M.Phil., Ph.D.**, Assistant Professor, Department of Physics, Sri Vidya Mandir Arts & Science College, Katteri (Teacher of the College)

The meeting of the First Governing Body is commenced with a Welcome Address by the Principal of the College Dr. K. Arul.

The following Agenda are discussed and the corresponding resolutions are made.

Agenda 1: Implementation of Autonomy for the academic year 2020-2021

Sri Vidya Mandir Arts & Science College has been awarded Autonomous Status by the University Grants Commission vide letter No.F.22-1/2017(AC) dated 26th September, 2019 and subsequently by Periyar University, Salem. As preparations with respect to implementation of Autonomy, such as College Prospectus with Course Structure have been done, the conferment of Autonomous Status is accepted by the Governing Body and action taken by the Principal of the College for implementing Autonomy for all First Year UG, PG, M.Phil & Ph.D. programs from the academic year 2020-2021 has been approved.

Agenda 2: Nomination of Experts by the Governing Body to the Academic Council from Outside the College Representing Areas, such as Industry, Commerce, Law, Education, Medicine, Engineering, Science, etc.

As per the UGC Guidelines for Autonomous College (Page No. 10 and 11), the Governing Body resolves to nominate the four experts to the Academic Council representing areas of Science, Medicine, Industry and Law and also to issue necessary orders. Moreover, the Governing Body has suggested to get consent from all the academic council members and submit the same in the next Governing Body meeting.

Sl. No.	Name, Designation & Address of the Member	Category
1.	Dr. K. ARUL, MBA, M.Phil., Ph.D. Principal, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Chairman
2.	Dr. N. Gunasekaran, M.A., M.Phil., Ph.D. Assistant Professor & Head, Department of English, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Head of Department in the College
3.	Dr. C. Ragavan, M.Sc., M.Phil., Ph.D. Assistant Professor & Head, Department of Mathematics,	Head of Department in the College

	Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	
4.	Mrs. D. Kavitha, M.Sc., M.Phil., SET., (Ph.D.) Assistant Professor & Head, Department of Computer Science & Applications, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Head of Department in the College
5.	Dr. R. Arivuselvi, M.Sc., M.Phil., Ph.D., SET Assistant Professor & Head, Department of Physics, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Head of Department in the College
6.	Dr. R. Kasthuri, M.Com., M.Phil., Ph.D., SET Assistant Professor & Head, Department of Commerce (CA), Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Head of Department in the College
7.	Dr. R. Dayanandan, M.Sc., M.Phil., Ph.D. Assistant Professor & Head, Department of Chemistry, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Head of Department in the College
8.	Dr. G. Raja, M.A., M.Phil., Ph.D., NET Assistant Professor & Head, Department of Tamil, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Head of Department in the College
9.	Dr. R. Murugesan, MBA, M.Phil., Ph.D. Assistant Professor & Head, Department of Management Studies, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Head of Department in the College
10.	Dr. A. Selvaraj, M.Sc., M.Phil., Ph.D. Assistant Professor & Head, Department of Botany, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Head of Department in the College
11.	Dr. M. Murali, M.Sc., M.Phil., Ph.D. Assistant Professor & Head, Department of Zoology, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Head of Department in the College

12.	Dr. R. Lissy, M.A., M.Phil., Ph.D. Assistant Professor, Department of English, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Teacher of the College
13.	Mr. K. Sridharan, MCA, M.Phil., SET Assistant Professor, Department of Computer Science and Applications, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Teacher of the College
14.	Dr. R. Sathiyakala, M.A., M.Phil., Ph.D. Assistant Professor, Department of Economics, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Teacher of the College
15.	Dr. C. Gomathi, M.Com., M.Phil., Ph.D. Assistant Professor, Department of Commerce, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Teacher of the College
16.	Dr. S. Gunasekaran, Ph.D. D.Sc. Former Registrar, Periyar University, Salem Dean – Research & Development, St. Peter's University, Avadi, Chennai, Tamil Nadu	Science
17.	Dr. P. Mathialagan, M.V.Sc., Ph.D. Former Registrar, Professor & Head, Tamil Nadu Veterinary and Animal Sciences University, Chennai, Tamil Nadu	Medicine
18.	Mr. S. Saravanan, MCA Founder, Process Drive, Thirupathur, Vellore District, Tamil Nadu	Industry
19.	Mr. G. Gunasekaran, B.Com., B.L. Advocate, Notary Public, No. 3/51, 1 st Street, Sathya Nagar, Near MIOT Hospital, Ramapuram Road, Chennai – 600 089, Tamil Nadu	Law
20.	Dr. A. Muthusamy, M.Sc., M.Phil., Ph.D. Professor, Department of Mathematics, Periyar University, Salem, Tamil Nadu	University Nominee
21.	Dr. V. Sangeetha, M.A., Ph.D. Professor & Head, Department of English, Periyar University, Salem, Tamil Nadu	University Nominee

22.	Dr. S. Venkatesan, M.Sc., Ph.D. Professor, Department of Environmental Science, Periyar University, Salem, Tamil Nadu	University Nominee
23.	Dr. S. Suresh, M.Sc., M.Phil., Ph.D. Assistant Professor, Department of Physics, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Member Secretary

Agenda 3: Nomination of Finance Committee Member by the Governing Body

As per the UGC Guidelines for Autonomous College (Page No. 12), the Governing Body resolves to nominate the following Member to the Finance Committee and also to issue necessary orders. The Member will also assist the Committee in managing funds, accounting and auditing.

Sl. No.	Name, Designation & Address of the Member	Category
1.	Dr. K. ARUL, MBA., M.Phil., Ph.D. Principal, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Chairman
2.	Mr. M. Muthukamarajan, B.Com. Cashier of Sri Vidya Mandir Arts & Science College, Katteri, Uthangarai, Krishnagiri District, Tamil Nadu	Governing Body Nominee
3.	Thiru CMA P. Chinnusamy Finance Officer, Periyar University, Salem, Tamil Nadu	University Nominee
4.	Mr. K. Kannan, M.Com., M.Phil., SET, (Ph.D.) Assistant Professor & Head, Department of B.Com., Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu	Principal Nominee

Agenda 4: Curriculum Development

As per the UGC Guidelines for Autonomous College (Page No. 2), the Governing Body resolves to modify the present curriculum pertaining to skill oriented advancements that have been made in respective subjects of all courses in view of obtaining quantifiable outcomes and securing better career opportunities for the students. Moreover, it is resolved to introduce Outcome-Based Education for all UG, PG & M.Phil. Programs from forthcoming academic year (2020-2021).

Agenda 5: Introduction of New Courses

As per the UGC Guidelines for Autonomous College (Page No. 2 and 6), the Governing Body resolves to introduce the following job oriented diploma / certificate courses from forthcoming academic year (2020-2021) for students' welfare and social empowerment.

Department of Commerce

- Digital Banking
- Digital Marketing
- Computerized Accounting

Department of Management Studies

- Personal Management
- Group Dynamics
- Sector Management (Knitting, Nutrition, Dietitian, Beautician, Cooking)
- Human Resource Management
- Business Skills
- Marketing and Communication

Department of Physics

- Materials Physics
- Radiation Physics
- Astrophysics

Department of Chemistry

- Computational Molecular Modelling
- Environmental Chemistry
- Industrial Chemical Quality Control

Department of Botany

- Medicinal and Ornamental Plants
- Organic Farming
- Commercial Horticulture
- Diploma in Agriculture

Department of Zoology

- Beekeeping
- Poultry Farming
- Vermicomposting

Department of Computer Science

- Fundamentals of Computer
- Cyber Security

- Data Science using R
- App Development

Department of Mathematics

- Operational Research
- Latex
- SPSS

Department of English

- Spoken English
- Communicative English
- Creative Writing
- Developing Soft Skills in English
- Achieving Fluency in English

Department of Tamil

- Siddha Maruthuvam
- Idhaliyal
- Pulavar Pattayam (Diploma in Pandit)

Common Courses to all Discipline

- Tally
- CLP

In addition to the above courses, the Governing Body has suggested to mandate SWAYAM and MOOC courses for all the students.

Agenda 6: Constitution of Board of Studies

As per the UGC Guidelines for Autonomous College (Page No. 10, 11 and 12), the Governing Body resolves to constitute the following 12 Board of Studies.

1. Department of Tamil
2. Department of English
3. Department of Management Studies
4. Department of Commerce
5. Department of Physics
6. Department of Chemistry
7. Department of Mathematics
8. Department of Computer Science & Applications
9. Department of Botany
10. Department of Zoology

11. Diploma Courses
12. Certificate Courses

Agenda 7: Constitution of Examination Cell and System

As per the UGC Guidelines for Autonomous Colleges (Page No. 6 and 7), the Governing Body resolves to nominate the following members for Controller of Examinations, Deputy Controller of Examinations and Assistant and suggests to provide remuneration for additional responsibilities apart from their regular academic work (w.e.f. Feb'2020) as mentioned below:

1. Chief Controller of Examinations : Dr. K. ARUL, Principal (Rs. 20,000 Per Month)
2. Controller of the Examinations : Dr. S. Suresh, Assistant Professor of Physics
(Rs. 15,000 Per Month)
3. Deputy Controller of Examinations : Ms. S. Sujatha (Non-Teaching)
(Rs. 10,000 Per Month)
4. Assistant : Mr. V. Praveenkumar (Non-Teaching)
(Rs. 5000 Per Month)

Agenda 8: Constitution of Non-Statutory Committees

As per the UGC Guidelines for Autonomous Colleges (Page No. 9 and 10), the Governing Body resolves to constitute the following 25 Non-Statutory Committees/ Cells and suggests to strengthen the same, subject to improve the rest of the Committees / Cells existing in the College.

1. Planning and Evaluation Committee
2. Grievance Committee
3. Examination Committee
4. Admission Committee
5. Library Advisory Committee
6. Anti-Sexual Harassment Committee
7. Academic Audit Committee
8. Alumni Association Executive Committee
9. Anti-Ragging Committee
10. Cultural Committee
11. Internal Quality Assurance Cell (IQAC)
12. Discipline Committee (Women)
13. Discipline Committee (Men)
14. Time Table Committee
15. Result Committee

16. Sports Committee
17. Placement and Counselling Cell
18. Curriculum Development Cell (CDC)
19. Women Redressal Cell
20. Administrative Committee (Non-Teaching)
21. Language Lab
22. Social Responsibility cell (NSS, YRC, RRC, etc.,)
23. Entrepreneurial Development Cell (EDC)
24. IPR & Patent Cell
25. Institutional Innovation Council (IIC)

Agenda 9: Examination Fees

With regards to examination fee structure, the Governing Body resolves to status quo as that of Periyar University examination fee structure.

S. No.	Particular	Amount (Rs.)
1.	Processing fee for Application	50
2.	UG Theory (Per Paper)	85
3.	UG Practical (3 Hrs)	100
4.	UG Practical (6 Hrs)	150
5.	UG Project Viva-Voce	150
6.	UG Diploma/ Certificate	100
7.	PG Theory (Per Paper)	150
8.	PG Practical (3 Hrs)	200
9.	PG Practical (6 Hrs)	275
10.	PG Project Viva-Voce	300
11.	UG/PG Provisional	400
12.	UG/PG Convocation (Degree Certificate)	650
13.	Consolidated Mark Sheet	600
14.	Statement of Marks	100
15.	Provisional	400
16.	Convocation (Degree Certificate)	650
17.	Re-totalling (Each Paper)	300
18.	Revaluation (Each Paper)	UG – 350 PG – 450
19.	Supplementary Examination per paper	UG – 250 PG - 350
20.	Xerox Copy of the Answer Script (Transparency)	300
21.	Consolidated Mark Sheet	600
22.	Condonation Fees	800

23.	Rank Certificate	200
24.	M.Phil – Theory (Per Paper)	350
25.	Dissertation and Viva-Voce	1000
26.	Late Submission of Dissertation (M.Phil) per month	600
27.	M.Phil Provisional Certificate	400
28.	M.Phil Degree Certificate	750
29.	Ph.D. Synopsis Submission Fees	2000
30.	Ph.D. Provisional Certificate	1000
31.	Ph.D. Degree Certificate	2000
32.	Eligibility Certificate	500
33.	Late Submission of Application (Penalty)	200
34.	Postage	15

Sl. No.	Name of the Member	Category	Signature of the Member
1.	Shri. V. Chandrasekaran	Management	<i>[Signature]</i>
2.	Mr. R.P. Rajee	Management	<i>[Signature]</i> 24/1/2020
3.	Mr. G. Gunasekaran, M.Com., B.L.	Management	<i>[Signature]</i>
4.	Mr. Arun Azhaguthambi, B.Sc.	Management	<i>[Signature]</i>
5.	Dr. K.M. Prabu, M.Sc., M.Phil., Ph.D.	Management	<i>[Signature]</i> 24/1/2020
6.	Prof. Dr. K. Muthuchelian, Ph.D., D.Sc., FNABS, FZSI, FPBS, FIEF (Canada)	Educationist	<i>[Signature]</i> 24/1/20
7.	Dr. Neelam Mittal, MA., Ph.D.	UGC Nominee	<i>[Signature]</i> Neelam mittal 24.1.20
8.	Dr. M. Sakunthala, M.Sc, M.Phil., Ph.D.	State Government Nominee	<i>[Signature]</i> Absent
9.	Prof. Dr. P. Kumaradhas, M.Sc, M.Phil., Ph.D.	University Nominee	<i>[Signature]</i> 24/1/20
10.	Dr. K. Arul, MBA., M.Phil., Ph.D.	Principal of the College	<i>[Signature]</i> 24/1/20
11.	Dr. N. Gunasekaran, M.A., M.Phil., Ph.D.	Teacher of the College	<i>[Signature]</i> 24/1/20
12.	Dr. S. Suresh, M.Sc., M.Phil., Ph.D.	Teacher of the College	<i>[Signature]</i> 24/01/2020