



## **SRI VIDYA MANDIR ARTS & SCIENCE COLLEGE**

**(Autonomous)**

(An Autonomous College Affiliated to Periyar University, Salem)

(Accredited by NAAC with 'A' Grade [3.27])

(Recognised 2(f) & 12(B) under UGC Act of 1956)

Vignesh Nagar, Katteri – 636 902, H. Eachampadi (Via)

Uthangarai (Tk), Krishnagiri (Dt), Tamil Nadu.

### **Minutes of the Second Undergraduate Board of Studies Meeting in English of Sri Vidya Mandir Arts & Science College (Autonomous)**

**Date: 26.08.2021 (Thursday)**

**Time: 11.00 a.m.**

**Mode: Virtual Mode (Zoom App)**

The second Undergraduate (B.A. English) Board of Studies Meeting of the PG & Research Department of English was conducted as per the guidelines of the University Grants Commission (UGC) on 26.08.2021 at 11.00 a.m. through online mode (**Zoom App**: <https://us02web.zoom.us/j/88450347713?pwd=aloxRUJIMXZpOXRIZ3Fqc2JnREROZz09>). The following Members were present in the meeting:

#### **Members Present**

1. **Dr. N. Gunasekaran, M.A., M.Phil., B.Ed., Ph.D., PGDCA**      **Chairman**  
Assistant Professor & Head  
PG & Research Department of English  
Sri Vidya Mandir Arts & Science College (Autonomous)  
Katteri – 636 902, Uthangarai  
Krishnagiri District, Tamil Nadu
2. **Prof. Dr. V. Sangeetha, M.A., Ph.D.**      **University Nominee**  
Professor & Head  
Department of English  
Periyar University  
Salem – 636 011, Tamil Nadu

3. **Dr. S. Mohan, M.A. (Eng.), M.A. (Ling.), M.Phil., Ph.D.** **Subject Expert from Outside the Parent University**  
Associate Professor  
Department of English  
Kalasalingam Academy of Research and Education  
(Deemed to be University), Krishnankoil  
Srivilliputhur – 626 126, District, Tamil Nadu
4. **Dr. M. Moovendhan, M.A., M.Phil. (Eng.), M.Phil. (Edu.), Ph.D., M.B.A., M.Sc. (Psy.)** **Subject Expert from Outside the Parent University**  
Assistant Professor & Head  
Department of English  
Ayya Nadar Janaki Ammal College (Autonomous)  
Sivakasi – 626 124, Tamil Nadu
5. **Dr. C. Govindaraj, M.A., M.Phil., Ph.D.** **Special Invitee**  
Associate Professor & Head i/c  
Department of English  
Periyar University PG Extension Centre  
Dharmapuri – 636 701, Tamil Nadu
6. **Mr. J. Mayakrishnan, M.A.** **Industrial Representative**  
Senior Process Associate  
Tata Consultancy Services (TCS)  
Velacherry, Chennai – 600 042, Tamil Nadu
7. **Mrs. P. Sridevi, M.A., M.Phil.** **Member**  
Assistant Professor  
PG & Research Department of English  
Sri Vidya Mandir Arts & Science College (Autonomous)  
Katteri – 636 902, Uthangarai  
Krishnagiri District, Tamil Nadu
8. **Mr. M. Prakash, M.A., M.Phil.,** **Member**  
Assistant Professor  
PG & Research Department of English  
Sri Vidya Mandir Arts & Science College (Autonomous)  
Katteri – 636 902, Uthangarai  
Krishnagiri District, Tamil Nadu

9. **Mr. D. Arulprakash, M.A., M.Phil., B.Ed.**

**Postgraduate Meritorious**

**Alumnus**

Assistant Professor

PG & Research Department of English

Sri Vidya Mandir Arts & Science College (Autonomous)

Katteri – 636 902, Uthangarai

Krishnagiri District, Tamil Nadu

The Meeting was commenced at 11.00 a.m. Dr. N. Gunasekaran, Chairman welcomed the Members of the Board of Studies (BOS). Then, he screen shared and explained the details of Agenda and the matters to be discussed. The agenda of the meeting was taken up for the discussion.

**AGENDA**

1. To revise the Syllabus (20%) of UG Programme and Foundation (General) English.
2. To approve the inclusion of Communicative English I and Communicative English II Courses in all UG Programmes.
3. To approve the inclusion of Professional English I and Professional English II as Add-On Courses in B.A. English Programmes.
4. To approve the Syllabus of Certificate Courses for UG Programmes.
5. To recommend the Panel of Question Paper Setters, Question Paper Scrutinizers and Answer Scripts Valuers (Both Theory and Practical) for the approval of the Academic Council.

The agenda-wise resolutions made in the meeting are given below:

**AGENDA – I**

To revise the Syllabus of UG Programme and Foundation (General) English.

**RESOLUTION**

Dr. N. Gunasekaran screen shared and explained the prepared syllabi of the Undergraduate Programme and Foundation (General) English Courses to the



Members of the BOS. Based on his presentation the Members arrived into the following resolutions:

### **AGENDA – II**

To revise the Syllabus (20%) of UG Programme and Foundation (General) English

- The committee examined the genre and area wise topic from the unit.
- The revised (20%) syllabus of the UG Programme and Foundation (General) English was analysed by the BOS members and suggested to modify some topics in few courses.
- It was suggested to limit the modifications in the syllabus of the UG programmes equal to or less than 20%.
- It was resolved to approve the modified Undergraduate Programme and Foundation (General) English Syllabus after thorough verification.

### **AGENDA – II**

To approve the inclusion of Communicative English I and Communicative English II Courses in all UG Programmes.

### **RESOLUTION**

- It was resolved to approve the inclusion of Communicative English I and Communicative English II Courses prescribed by the TANSCH, each with the Credits of 3 by replacing Foundation English I and Foundation English II Courses in the First and Second Semester, respectively of all the Undergraduate Programmes

### **AGENDA – III**

To approve the inclusion of Professional English I and Professional English II as Add-On Courses in B.A. English Programme.

### **RESOLUTION**

- It was resolved to approved the inclusion of Professional English I and Professional English II as Add-On Courses offered under Arts and Social

Sciences and Commerce Category by the TANSCH, each with the Credits of 4 in the First and Second Semester, respectively of the B.A. English Programme.

#### **AGENDA – IV**

To approve the Syllabus of Certificate Courses for UG Programmes.

#### **RESOLUTION**

- It was suggested to modify some topics of the Certificate Courses.
- It was suggested to reduce some of the topics in the syllabus for the welfare of other discipline students.
- It was resolved to approve the syllabus of Certificate Courses and offer five Certificate Courses on the topics entitled “Spoken English, Communicative English, Creative Writing, Soft Skills and Written Communication”.

#### **AGENDA – V**

To recommend the Panel of Question Paper Setters, Question Paper Scrutinizers and Answer Scripts Valuers (Both Theory and Practical) for the approval of the Academic Council.

#### **RESOLUTIONS**

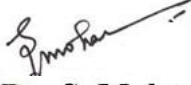
- It was resolved to recommend the Panel of Question Paper Setters (30 Setters) and Question Paper Scrutinizers (12 Scrutinizers) for the approval of the Academic Council.
- It was resolved to recommend the teaching staff members with minimum teaching experience of two years in accordance with the Periyar University for evaluating the semester examination answer scripts (Both Theory and Practical).



**Dr. N. Gunasekaran**



**Dr. V. Sangeetha**



**Dr. S. Mohan**



**Dr. M. Moovendhan**



**Dr. C. Govindaraj**



**Mr. J. Mayakrishnan**



**Mrs. P. Sridevi**



**Mr. M. Prakash**



**Mr. D. Arulprakash**