



SRI VIDYA MANDIR ARTS & SCIENCE COLLEGE

(Autonomous)

[An Autonomous College Affiliated to Periyar University, Salem, Tamil Nadu]
[Accredited by NAAC with 'A' Grade with CGPA of 3.27]
[Recognized under Status 2(f) & 12(B) of the UGC Act, 1956]
Vignesh Nagar, Katteri – 636 902, H. Eachampadi (Via)
Uthangarai (Tk), Krishnagiri (Dt), Tamil Nadu

Minutes of the Fifth Governing Body Meeting of Sri Vidya Mandir Arts & Science College (Autonomous), Katteri, Uthangarai, Tamil Nadu

Date: 03.03.2023 (Friday)

Time: 11.00 a.m.

Venue: IQAC Hall

Members Present

1. **Shri. V. Chandrasekaran**, Founder, Sri Vidya Mandir Higher Educational Trust, Uthangarai, Tamil Nadu (Management Member)
2. **Mr. A.S. Arun Kumar**, Secretary, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu (Management Member)
3. **Mr. Arun Azhaguthambi, B.Sc. (Agri)**, Trust Member, Sri Vidya Mandir Higher Educational Trust, Uthangarai, Tamil Nadu (Management Member)
4. **Mr. G. Gunasekaran, M.Com., B.L.**, Trust Member, Sri Vidya Mandir Higher Educational Trust, Uthangarai, Tamil Nadu (Management Member)
5. **Mr. S. Ramalingam, M.B.A., M.Tech.** Trust Member, Sri Vidya Mandir Higher Educational Trust, Uthangarai, Tamil Nadu (Management Member)
6. **Dr. C. Gomathi, M.Com., M.Phil., Ph.D.**, Trust Member, Sri Vidya Mandir Higher Educational Trust, Uthangarai, Tamil Nadu (Management Member)
7. **Prof. Dr. K. Muthuchelian, Ph.D., D.Sc., FNABS, FZSI, FPBS, FIEF (Canada)**, Pro-Vice Chancellor, Dayananda Sagar University, Bangalore, Karnataka (Educationist)

8. **Dr. Neelam Mittal**, Former Principal, Arya Kanya PG College, Jhansi, Uttar Pradesh (UGC Nominee)
9. **Dr. N. Ramalakshmi**, M.Sc., M.Phil., Ph.D., Regional Joint Director of Collegiate Education, Dharmapuri Region, Dharmapuri, Tamil Nadu (State Government Nominee)
10. **Prof. Dr. P. Viswanathamurthi**, M.Sc., M.Phil., Ph.D., Professor, Department of Chemistry, Periyar University, Salem, Tamil Nadu (University Nominee)
11. **Dr. N. Gunasekaran**, M.A., M.Phil., Ph.D., Principal, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu (Ex-Officio)
12. **Dr. D. Kavitha**, M.Sc., M.Phil., SET, Ph.D., Assistant Professor & Head, PG & Research Department of Computer Science and Applications, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu (Teacher of the College)
13. **Dr. C. Ragavan**, M.Sc., M.Phil., Ph.D., Assistant Professor & Head, PG & Research Department of Mathematics, Sri Vidya Mandir Arts & Science College, Uthangarai, Tamil Nadu (Teacher of the College)
14. **Dr. S. Suresh**, M.Sc., M.Phil., Ph.D., COE and Assistant Professor, Department of Physics, Sri Vidya Mandir Arts & Science College, Katteri

The meeting of the Fifth Governing Body is commenced with a Welcome Address by the Principal of the College.

Agenda 1: Action Taken Report of Fourth Governing Body Meeting held on 25th June 2022.

The Principal has submitted the Action Taken Report for the Resolutions Passed during the fourth Governing Body Meeting held on 25th June 2022.

The fourth Governing Body Meeting was held on 25th June 2022 at IQAC Hall of the College and 07 Resolutions pertaining to the Academic and Administrative Matters were made during the Meeting and the same are given below:

Resolution 1: The Governing Body resolved to approve the Action Taken Report for the Third Governing Body Meeting held on 17th December 2021 with the following suggestions.

- To utilize 10% of the total Project Amount proposed to be given by the College Management for the Faculty Members, who will be sanctioned with research projects by the funding agencies, towards project relevant works. In addition, the Governing Body suggests to fix ceiling for the Management Share with respect to the project amount.

Action Taken: It has been decided to implement the suggestions for the projects to be sanctioned. Our College has been shortlisted for presentation under DBT-STAR College Scheme for funding (**Annexure – I**).

- To include the MOOC Courses in the Course Structure of the Programmes and insisted Cent Percent Students appearance in the MOOC Courses. Moreover, the Governing Body emphasized to organize Orientation Programmes on MOOC Courses for all the students for creating awareness and advise them to join the courses.

Action Taken: It has been decided to include the MOOC Courses in the Course Structure of the Undergraduate and Postgraduate Programmes during the modification of syllabus for the students joining in the Academic Year 2023-2024. It has also been decided to organize Orientation Programmes on MOOC Courses for all the students.

Resolution 2: The Governing Body resolved to approve the resolutions made during the third Academic Council Meeting held on 18th June 2022 with the following suggestions.

- To organize two week Orientation Classes on Bridge Courses for First Year Undergraduate Programme Students by concerned course handling Faculty Members, subsequently to conduct the examination for the same and evaluation of Answer Scripts.

Action Taken: Bridge Courses were organized for First Year Undergraduate Programme Students, subsequently examinations were conducted and the Answer Scripts were evaluated.

- To prepare Question Banks for different courses of Programmes.

Action Taken: Question Banks were prepared for different courses of Undergraduate and Postgraduate Programmes and the questions were taken from the Question Banks for the Examinations.

- To organize FDP Programmes by the Experts from other Institutions.

Action Taken: It has been proposed to organize FDP programmes during this semester.

Resolution 3: The Governing Body resolved to approve the resolutions made during the second Finance Committee Meeting held on 13th June 2022.

Action Taken: The Financial Year 2022-2023 has been progressed in accordance with the proposed Income and Expenditure Budget.

Resolution 4: The Governing Body resolved to ratify the newly Nominated Members for Academic Council and Finance Committee.

Action Taken: Fourth Academic Council Meeting was conducted on 06th February 2023 with the newly Nominated Members and the Finance Committee Meeting has been proposed to be conducted in the second week of April 2023.

Resolution 5: The Governing Body resolved to approve the increased tuition fee for B.Com., B.Com. (CA), B.Sc. Computer Science, and BCA Programmes by Rs. 1000/. from the existing fee.

Action Taken: The increased fee structure was implemented for the 2022-2023 Batch Students.

Resolution 6: The Governing Body resolved to ratify the purchased 10 New College Buses for safe and convenient transportation of students.

Action Taken: The newly purchased College Buses have been used for safe and convenient transportation of the students.

Resolution 7: The Governing Body resolved to approve the first and third semester examination results conducted in the month of January 2021. In addition, the Governing Body suggests the following:

- To make use the expertise of Industrialist Mr. S. Ramalingam to give Awareness through Training Programmes and also facilitates Internship Programmes to all the students through career counselling cell.

Action Taken: It has been planned to organize Training Programmes and Internship Programmes with the expertise of Mr. S. Ramalingam for the Students during this Semester. Meanwhile, 2021-2023 Batch Postgraduate Programme Students have completed Internship Programmes in Industries/Institutions as part of their Curriculum.

- To motivate students for facing Interviews and also provide training for Personality Development.

Action Taken: A Six Day Training Programme on Interview and Employability Skills Development has been organized for final year Undergraduate Programme Students by the Placement Cell of our College by the Placement Cell of our College (**Annexure – II**).

- To visit the colleges of repute, such as Loyola College, St. Joseph College, American College, Lady Doak College, PSG College of Arts and Science and Ayya Nadar

Janaki Ammal College for improving/strengthening Examination Process, System Administration, Teaching and Learning Practices.

Action Taken: It has been proposed to visit the colleges during this semester.

- Emphasized the implementation of 100% paperless administration/automation of College works through Enterprise Resource Planning (ERP) Software.

Action Taken: Steps have been taken and the following College Works have been Automated.

1. Online Application for Students Admission
2. Online Faculty Profile Updating
3. Tuition and Examination Fee Payment Through UPI
4. Face-Metric and Bio-Metric for Recording Faculty and Staff Members Attendance
5. Sending Information to Students through SMS Portal
6. Transfer Certificate (TC) Generation
7. Online Attendance Entry for Semester Examinations
8. Nominal Roll Entry
9. Hall Ticket Generation
10. Online Internal Mark Entry
11. Online External Mark Entry using Barcode
12. Internal and External Examiners Profile Maintenance

The Governing Body resolved to approve the Action Taken Report.

Agenda 2: Approval of Resolutions Made in the Resolutions of the Fourth Academic Council Meeting.

The Principal has submitted the Resolutions of the Fourth Academic Council Meeting held on 06th February 2022.

The fourth Academic Council Meeting was held on 06th February 2022 at IQAC Hall of the College and 13 Resolutions pertaining to the Academic Matters were made during the Meeting and the same are given below:

Resolution 1: Action Taken report on the Minutes of third Academic Council Meeting held on 18th June 2022 was approved.

Resolution 2: Appointing Dr. N. Gunasekaran, Assistant Professor & Head, PG & Research Department of English as new Principal of the College was ratified (**Annexure – III**).

Resolution 3: Submission of Annual Quality Assurance Report for the Academic Year 2021-2022 to the NAAC was approved (**Annexure – IV**).

Resolution 4: Implementation of Skill Based Courses under Naan Mudalvan Scheme for Undergraduate Programmes, namely (i) English Communication Courses in Semester II, (ii) Digital Skill Based Courses in Semester IV and (iii) Employability Skills/Campus to Corporate and Internship Courses in Semester VI, from the Academic Year 2023-2024 onwards was approved (**Annexure – V**).

Resolution 5: Proposal to start National Cadet Corps (NCC) Unit in the Institution for developing character, comradeship, discipline, secular outlook, spirit of adventure, ideals of selfless service and leadership qualities among young students was approved (**Annexure – VI**).

Resolution 6: Appointing Dr. C. Gomathi, Assistant Professor, PG & Research Department of Commerce as the Head, PG & Research Department of Commerce and Dr. B. Sathish Kumar, Assistant Professor, PG Department of Botany as the Head, PG Department of Botany of the Institution was ratified (**Annexure – VII**).

Resolution 7: Nominating Dr. R. Sivakumar, Assistant Professor, PG & Research Department of English as the Member of the Academic Council under the category, Member Secretary and Mrs. R. Jayalakshmi, Assistant Professor, PG & Research Department of Computer Science & Applications as the Member of Academic Council under the category, Teacher of the College was ratified (**Annexure – VIII**).

Resolution 8: Implementing 50 : 50 (Internal Examiners : External Examiners) mode system for evaluation of Undergraduate Programme Answer Scripts and evaluation of Postgraduate Programme Answer Scripts by 100% External Examiners, by assigning concerned Internal HOD as Chairman of the Evaluation Board from December 2022 Examinations onwards were ratified.

Resolution 9: Modified Academic Calendar for the Academic Year 2022-2023 due to the delay in admission and commencement of First Year Undergraduate and Postgraduate Programmes (as per the direction of Higher Education Department and Periyar University) was ratified (**Annexure – IX**).

Resolution 10: Publication of June 2022 Even Semester Examination results for Undergraduate and Postgraduate Programmes was ratified (**Annexure – X**).

Resolution 11: Award of Degree to the students of Postgraduate Programmes (First Batch) under Autonomous Mode was approved (**Annexure – XI**).

Resolution 12: Publication of December 2022 Odd Semester Examinations results for Undergraduate and Postgraduate Programmes was approved.

Resolution 13: Formation of MOU with PERU Foundation, Chennai for conducting extension activities was approved.

The Governing Body resolved to approve the resolutions made during the fourth Academic Council Meeting.

Agenda 3: Approval of nomination of Members to the Academic Council.

It was required to Nominate Four Members to the Academic Council by the Governing Body under the category of Science, Medicine, Industry and Law (**Annexure – XII**). The members were nominated for the Academic Council and the meeting was conducted on 06th February 2023.

Nominated Members for Academic Council

Sl. No.	Name, Designation & Address of the Member	Member Category
1.	Dr. S. Gunasekaran, Ph.D., D.Sc. Former Registrar, Periyar University, Salem Dean – Research & Development, St. Peter's Institute of Higher Education and Research, Avadi – 600 054, Chennai, Tamil Nadu	Governing Body Nominee (Science)
2.	Dr. P. Mathialagan, M.V.Sc., Ph.D. Former Registrar and Professor & Head Tamil Nadu Veterinary and Animal Sciences University, Chennai	Governing Body Nominee (Medicine)
3.	Mr. G. Gunasekaran, M.Com., B.L. Advocate, Notary Public, No. 3/51, 1 st Street, Sathya Nagar, Near MIOT Hospital, Ramapuram Road, Chennai, Tamil Nadu	Governing Body Nominee (Law)
4.	Mr. S. Ramalingam, M.B.A., M.Tech. Chief Executive Officer, Multi Tech Systems, PCB Design & Electronic Fabric, 825, 22 nd Sector, HSR Layout, Bangalore – 560 102, Karnataka	Governing Body Nominee (Industry)

The Governing Body resolved to approve the nominated members to the Academic Council.

Agenda 4: Approval of December 2022 Odd Semester Examinations Results.

Odd Semester Examinations for Undergraduate and Postgraduate Programmes were conducted during the months of December 2022 and January 2023 and the Results were published on 17th February 2023 (**Annexure – XIII**). The Controller of Examinations has submitted the results of December 2022 Odd Semester Examinations.

The Governing Body resolved to approve the December 2022 Odd Semester Examinations Results.

Agenda 5: Approval of proposal for conducting seminars, conferences, workshops and symposia.

It has been proposed to conduct seminars, conferences, workshops and symposia by the Departments of our College for creating exposure among students about emerging developments, trends and techniques in diverse research areas and also stimulate/improve their presentation skills (**Annexure – XIV**). The Principal has submitted the proposals for conducting seminars, conferences, workshops and symposia.

The Governing Body resolved to approve the proposal for conducting seminars, conferences, workshops and symposia.

Agenda 6: Approval of number of students on roll during the academic year 2022-2023.

Admission for the academic year 2022-2023 was made for 13 Undergraduate Programmes and 09 Postgraduate Programmes of our College (**Annexure – XV**). The Principal has submitted the programme wise admitted students list.

The Governing Body resolved to approve admitted students.

Agenda 7: Approval of appointment of new Faculty Members.

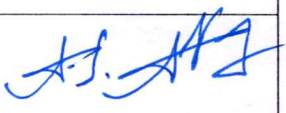



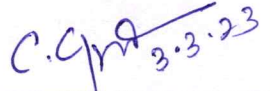

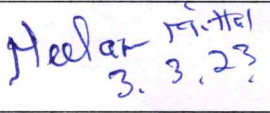

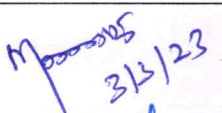
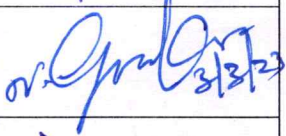
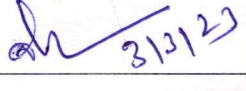

Appointment of new faculty members in the place of relieved Faculty Members was made in the Departments of the College (**Annexure – XVI**). The Principal has submitted the details of new Faculty Members appointed.

The Governing Body resolved to approve the new Faculty Members appointed.

In addition, the Governing Body suggested the following:

- Cash prize and awards to Faculty Members/Research Scholars/Students, who have published research articles in SCI Journals during College Annual Day.
- Invite highly reputed resource persons/invited speakers for Seminars/Conferences/Symposia/Workshops.
- Appointment of qualified Faculty Members.
- Find ways to increase students' strength during forthcoming academic year onwards for NAAC view point and NIRF Ranking.

At the end of the meeting Dr. C. Ragavan, Assistant Professor & Head, PG & Research Department of Mathematics delivered the Vote of Thanks.

Sl. No.	Name of the Member	Category	Signature of the Member
1.	Shri. V. Chandrasekaran	Management Member	-
2.	Mr. A.S. Arun Kumar	Management Member	
3.	Mr. Arun Azhaguthambi	Management Member	
4.	Mr. G. Gunasekaran	Management Member	
5.	Mr. S. Ramalingam	Management Member	
6.	Dr. C. Gomathi	Management Member	
7.	Prof. Dr. K. Muthuchelian	Educationist	
8.	Dr. Neelam Mittal	UGC Nominee	
9.	Dr. N. Ramalakshmi	State Government Nominee	
10.	Prof. Dr. P. Viswanathamurthi	University Nominee	
11.	Dr. N. Gunasekaran	Principal of the College	
12.	Dr. D. Kavitha	Teacher of the College	
13.	Dr. C. Ragavan	Teacher of the College	
14.	Dr. S. Suresh	COE	